



DeKalb County
Department of Purchasing and Contracting
Change Order Request Form

User Department: PW: Transportation	From: Purchasing & Contracting
ITB No.: 23-101590	Title: DeKalb Industrial Way at Milscott Drive Traffic Signal (270 Days)
Effective Date: January 24, 2024	Expiration Date: December 31, 2024
Contract APPROVED Amount: \$353,635.75	Number of Change Orders to Date: 1

Contractor(s)	Contract No.	Agrees to Extend
Brooks Berry & Haynie Associates, Inc.	1350952	Yes

User Department Recommendation: Renew Bid Increase Decrease

Funding for Renewal Term: _____
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General Enterprise 3 Digit Fund Code _____ SPLOST Category 1H
CIP Line Item No. (if applicable): _____

Justification:

Brooks Berry and Haynie has completed the work by the December 31, 2024 contract expiration date. However, certain estimated quantities were exceeded in order to address field conditions. This was not known until the final invoice was submitted by Brooks Berry and Haynie. This change order request proposes to increase the contract amount by \$24,000.25 in order to cover these additional costs. This will increase the total contract amount to \$377,636.00.

SPLOST Program Management Coordinator: *Genest A. Langster*

SPLOST Approved Funding Amount: \$ 377,636.00 TOTAL

SPLOST Category / Description: 1H - Traffic Signal Improvement / 104783-80651-541401-
8.1.04-802006

David Pelton Digitally signed by David Pelton
Date: 2024.12.16 14:34:42 -05'00'

12/16/2024

Department Director Signature

Date

For Use by Purchasing and Contracting: Approve Deny

Additional Comments:

Purchasing and Contracting Signature

Date