

**DeKalb County**  
**Department of Purchasing and Contracting**  
**Contract Renewal Request Form**

**User Departments:** Public Works - Roads and Drainage (R&D)

**From:** Sophia Thomas

**ITB No.:** 18-100937

**Title:** Professional Inspection Services for Public Works

**Effective Date:** August 28, 2019

**Expiration Date:** August 31, 2019

**Contract APPROVED Amount:** \$2,010,000.00

**Number of Renewals to Date:** 0

**Amount Released:** \$431,036.32

International Design Services, Inc. dba IDS Global- \$12,444.00

Lowe Engineers, LLC- \$288,445.12

Moreland Altobelli Associates, LLC- \$130,147.20

Contractor(s)	Contract No.	Agrees to Extend
Lowe Engineers, LLC	1128166	Yes
Moreland Altobelli Associates, LLC	1128178	Yes
International Design Services, Inc. dba IDS Global	1128170	Yes

**User Department Recommendation:**

Renew

Bid

Funding for Renewal Term: \$1,500,000.00

(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General  Enterprise  3 Digit Fund Code 581

CIP Line Item No. (if applicable): \_\_\_\_\_ Award Amount(s): \_\_\_\_\_


Vendor 1: Lowe Engineers, LLC/\$750,000.00 Vendor 2: Moreland Altobelli/\$550,000.00  
 Name/Amount Name/Amount

Vendor 3: International Design Svc. (IDS)/\$200,000.00 Vendor 4: \_\_\_\_\_  
 Name/Amount Name/Amount

**Justification:**

These contractors have provided satisfactory work on our projects. We are requesting to exercise our option to renew for another term.

Peggy V. Allen  
 Department Director Signature

  
 Date 7/26/19

**For Use by Purchasing and Contracting:**

Approve

Deny

**Additional Comments:**

Cathryn Horner  
 Purchasing and Contracting Signature

7/26/19  
 Date