



**DeKalb County
Department of Purchasing and Contracting
Change Order Request Form**

| | |
|---|---|
| User Department: Police Services | From: Purchasing & Contracting |
| ITB No.: 21-101439 | Title: Card Access (Key Scan) Installation, Maintenance and Repair (Annual Contract with 2 Options to Renew) |
| Effective Date: January 1, 2022 | Expiration Date: December 31, 2022 |
| Contract APPROVED Amount: \$800,000.00 | Number of Renewals to Date: 0 |

| Contractor(s) | Contract No. | Agrees to Extend |
|-------------------------------------|--------------|------------------|
| Southeastern Security Professionals | 1274588 | Yes |

User Department Recommendation: Renew Bid Increase Decrease

Funding for Renewal Term: \$15,000.00

(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General Enterprise 3 Digit Fund Code _____ SPLOST Category 274 police Fund
CIP Line Item No. (if applicable): _____

Justification:

Vendor has been satisfactory with goods and service delivery.



Department Director Signature

10/20/2022

Date

For Use by Purchasing and Contracting:

Approve

Deny

Additional Comments:

Robinson

Digitally signed by Delois Robinson
Date: 2022.11.14 11:08:49 -05'00'

11/14/22

Purchasing and Contracting Signature

Date



DeKalb County
Department of Purchasing and Contracting
Change Order Request Form

| | |
|---|---|
| User Department: Facilities Management | From: Purchasing & Contracting |
| ITB No.: 21-101439 | Title: Card Access (Key Scan) Installation, Maintenance and Repair (Annual Contract with 2 Options to Renew) |
| Effective Date: January 1, 2022 | Expiration Date: December 31, 2022 |
| Contract APPROVED Amount: \$800,000.00 | Number of Renewals to Date: 0 |

| Contractor(s) | Contract No. | Agrees to Extend |
|-------------------------------------|--------------|------------------|
| Southeastern Security Professionals | 1274588 | Yes |

User Department Recommendation: Renew Bid Increase Decrease

Funding for Renewal Term: **\$330,000.00**
 (Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General Enterprise 3 Digit Fund Code **100** SPLOST Category _____
 CIP Line Item No. (if applicable): _____

Justification:
 Facilities Management is requesting renewal of above contract for an additional year. Also, we are requesting the contract cap be increased to \$330,000 to cover anticipated new sites including:

- Tobie Grant Recreation Center 593 Parkdale Dr. Scottsdale, GA 30079
- Exchange Parks & Rec Center 2771 Columbia Dr. Decatur, GA 30034
- DeKalb County Government Service Center 178 Sam ' s St. Decatur, GA 30030
- Voters Registration & Elections 2994 Turner Hill Rd. Stonecrest, GA 30038
- East DeKalb Community & Senior Center 4875 Elam Rd. Stone mountain, GA 30083

Ken L. Bhr Deputy Director
 Department Director Signature

11-9-22
 Date

For Use by Purchasing and Contracting: Approve Deny

Additional Comments:
 Delois Robinson Digitally signed by Delois Robinson
 Date: 2022.11.14 11:09:21 -05'00' 11/14/22
 Purchasing and Contracting Signature Date



**DeKalb County
Department of Purchasing and Contracting
Change Order Request Form**

| | |
|--|---|
| User Department: Department of Watershed Management (DWM) | From: Purchasing & Contracting |
| ITB No.: 21-101439 | Title: Card Access (Key Scan) Installation, Maintenance and Repair (Annual Contract with 2 Options to Renew) |
| Effective Date: January 1, 2022 | Expiration Date: December 31, 2022 |
| Contract APPROVED Amount: \$800,000.00 | Number of Renewals to Date: 0 |

| Contractor(s) | Contract No. | Agrees to Extend |
|-------------------------------------|--------------|------------------|
| Southeastern Security Professionals | 1274588 | Yes |

User Department Recommendation: Renew Bid Increase Decrease

Funding for Renewal Term: **\$360,000.00**
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General Enterprise 3 Digit Fund Code **511** SPLOST Category _____
CIP Line Item No. (if applicable): _____

Justification:

This contract will be utilized for repairs and upgrade of our facilities key card access system.

David Hayes Digitally signed by David Hayes
Date: 2022.10.28 14:35:36 -04'00'

Department Director Signature

Date

For Use by Purchasing and Contracting:

Approve Deny

Additional Comments:

Delois Robinson Digitally signed by Delois Robinson
Date: 2022.11.14 11:09:40 -05'00'

11/14/22

Purchasing and Contracting Signature

Date