

DeKalb County  
Department of Purchasing and Contracting  
Contract Renewal Request Form

<b>User Department:</b> Watershed Management, Recreation, Parks & Cultural Affairs, PW-Roads and Drainage		<b>From:</b> Kyheem Bristol, Procurement Technician	
<b>ITB No.:</b> 3003423	<b>Title:</b> Tree Cutting and Removal Service		
<b>Effective Date:</b> 7/22/2015	<b>Expiration Date:</b> 8/31/2018		
<b>Contract APPROVED Amount:</b> \$2,525,000.00		<b>Number of Renewals to Date:</b> 1	


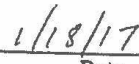
Contractor(s)	Contract No.	Amount Spent	Agrees to Extend
Arborserv Inc.	975615	\$857,306.95	
Casey Tree Experts Inc.	975721	\$474,404.06	
<b>Total Amount Spent to Date:</b> \$1,331,711.01			

**Note:** All the funds were not used from the initial contract and the 1<sup>st</sup> renewal. Unused funds do not roll over to the next term.

**User Department Recommendation:** Renew  Bid

**Funding for Renewal Term:** \$100,000 for each contractor, total of \$200,000  
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

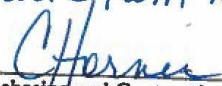
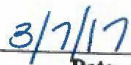
**Justification:**  
To remove dead, dangerous or leaning trees in the parks.

  
 Department Director Signature
 
  
 Date

DeKalb County  
Department of Purchasing and Contracting  
Contract Renewal Request Form

**For Use by Purchasing and Contracting:** Approve  Deny

**Additional Comments:**  
Covers from August 2017 through 8/31/2018

  
 Purchasing and Contracting Signature
 
  
 Date

DeKalb County  
 Department of Purchasing and Contracting  
 Contract Renewal Request Form

**User Department:** Watershed Management, Recreation, Parks & Cultural Affairs, PW-Roads and Drainage  
**From:** Kyheem Bristol, Procurement Technician

**ITB No.:** 3003423  
**Title:** Tree Cutting and Removal Service

**Effective Date:** 7/22/2015  
**Expiration Date:** 8/31/2017

**Contract APPROVED Amount:** \$2,525,000.00  
**Number of Renewals to Date:** 1

Contractor(s)	Contract No.	Amount Spent	Agrees to Extend
Arborserv Inc.	975615	\$857,306.95	
Casey Tree Experts Inc.	975721	\$474,404.06	
<b>Total Amount Spent to Date:</b> \$1,331,711.01			

**Note:** All the funds were not used from the initial contract and the 1<sup>st</sup> renewal. Unused funds do not roll over to the next term.

**User Department Recommendation:** Renew  Bid

**Funding for Renewal Term:** \$60,000 for each contractor, total of \$120,000  
 (Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

**Justification:**  
 To remove dead, dangerous or leaning trees in the parks.

*A.J. Gillum, Jr.*  
 Department Director Signature

1/18/17  
 Date

DeKalb County  
 Department of Purchasing and Contracting  
 Contract Renewal Request Form

**For Use by Purchasing and Contracting:** Approve  Deny

**Additional Comments:**  
 Covers from March through August 2017

*C. Horner*  
 Purchasing and Contracting Signature

\_\_\_\_\_  
 Date

**DeKalb County  
Department of Purchasing and Contracting  
Contract Renewal Request Form**

<b>User Department:</b> Watershed Management, Recreation, Parks & Cultural Affairs, PW-Roads and Drainage	<b>From:</b> Kyheem Bristol, Procurement Technician
<b>ITB No.:</b> 3003423	<b>Title:</b> Tree Cutting and Removal Service
<b>Effective Date:</b> 7/22/2015	<b>Expiration Date:</b> 8/31/2017
<b>Contract APPROVED Amount:</b> \$2,525,000.00	<b>Number of Renewals to Date:</b> 1

Contractor(s)	Contract No.	Amount Spent	Agrees to Extend
Arborserv Inc.	975615	\$857,306.95	Yes
Casey Tree Experts Inc.	975721	\$474,404.06	Yes
<b>Total Amount Spent to Date: \$1,331,711.01</b>			


**Note:** All the funds were not used from the initial contract and the 1<sup>st</sup> renewal. Unused funds do not roll over to the next term.

**User Department Recommendation:** Renew  Bid

Funding for Renewal Term: \$450,000.00 (per vendor)  
 (Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

**Funding:** Special Tax District – Designated Services    **3 Digit Fund Code:** 271

**Justification:**  
 These contractors have provided satisfactory services and we wish to exercise our option to renew 1 (one) year. We are requesting the following to continue dangerous tree removal and emergency services for Roads and Drainage and Stormwater. The budget breakdown is:  
 ArborServ Inc. \$350,000.00  
 Casey Tree Experts \$100,000.00


  
 Peggy V. Allen  
 Department Director Signature

January 13, 2017  
 Date

**DeKalb County  
Department of Purchasing and Contracting  
Contract Renewal Request Form**

**For Use by Purchasing and Contracting:** Approve  Deny

**Additional Comments:**

  
 Purchasing and Contracting Signature

3/7/17  
 Date

DeKalb County  
 Department of Purchasing and Contracting  
 Contract Renewal Request Form

**User Department:** Watershed Management, Recreation, Parks & Cultural Affairs, PW-Roads and Drainage  
**From:** Kyheem Bristol, Procurement Technician

**ITB No.:** 3003423  
**Title:** Tree Cutting and Removal Service

**Effective Date:** 7/22/2015  
**Expiration Date:** 8/31/2017

**Contract APPROVED Amount:** \$2,525,000.00  
**Number of Renewals to Date:** 1

Contractor(s)	Contract No.	Amount Spent	Agrees to Extend
Arborserv Inc.	975615	\$857,306.95	
Casey Tree Experts Inc.	975721	\$474,404.06	

**Total Amount Spent to Date:** \$1,331,711.01

**Note:** All the funds were not used from the initial contract and the 1<sup>st</sup> renewal. Unused funds do not roll over to the next term.

**User Department Recommendation:** Renew  Bid

Funding for Renewal Term: \$464,706.00  
 (Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

**Justification:**

The above listed project is coming up on its contract renewal for the period of August 31, 2017 – August 31, 2018 and the Department of Watershed Management would like to exercise the option of renewal. *WMB*

*Scott A. Toul*  
 Department Director Signature 2/13/2017  
Date

**For Use by Purchasing and Contracting:** Approve  Deny

**Additional Comments:**

*C. Horner*  
 Purchasing and Contracting Signature 3/7/17  
Date

2/13/2017