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October 14, 2020

Michael A. Rushin
 Dekalb County Facilities Management
 1300 Commerce Dr. Suite 300
 Decatur, Ga 30030

Proposal # AJM1014-001

Project: Installation of GPS Modules in each of the Split System Gas Furnaces
 Toco Hills Library

MANN MECHANICAL COMPANY INC. proposes to furnish the labor and materials to perform the scope of work below.

Scope of work includes:

- Provide labor and material to install (11) GPS Bi-Polar Ionization Modules
 These Modules will be connected to the existing 24-volt power source. If needed we will replace existing transformer to increase the VA for the addition wattage required by the GPS Module.
 These modules have a dry contact to provide status via BAS. No control work or BAS interface included.
- Provide labor to review completion of job with customer

Investment

Scope of work..... **\$ 9,465.00**

Payment terms:

- Project will be invoiced as follows (all invoices are net 30 days)
- Final bill upon satisfactory completion of work

Exclusions

- Does not include BAS control work or upgrades

Clarifications

- Base proposal is quoted with all work being performed during normal working hours of 7:00 a.m. till 3:30 p.m. Monday through Friday. If overtime is utilized, the proposed price will increase by the applicable overtime labor rates.

Due to the volatile pricing in commodities such as copper and steel, this price can only be guaranteed for (15) days from the date of this proposal. After thirty (30) days, please call for verification.

Thank you for the opportunity to offer our proposal for this project. If you should have any questions, please feel free to call me direct at 404-309-7537. I hope to work with you on this project.

Approved: _____

Respectfully submitted,

Printed Name: _____

Aubrey J. McStay
Service manager

Date: _____

404-309-7537
amcstay@mannmechanical.com

Terms and Conditions

Environmental Health and Safety - The customer is responsible to provide safe and adequate access and safe working conditions suitable for servicing equipment. This includes the ability to start and stop equipment as necessary for safety or service requirements. The customer shall also furnish any safety training or certifications required for working at their site at the customer's expense to include the hourly rate of the Mann Mechanical Co, Inc. employee and or sub-contractor.

New Equipment Labor Warranty - Mann Mechanical Co, Inc. warrants labor on new equipment furnished new as an addition or replacement for a period of 1 year from the date of installation. This labor warranty applies to the equipment only such as an air handler, chiller, pump, cooling tower, rooftop etc. It does not include a labor warranty on ancillary products such as a variable frequency drive unless the ancillary device was part of the original equipment when it was shipped from the manufacture.

New Equipment Warranty – Mann Mechanical Co, Inc. warrants equipment based upon the original manufactures warranty.

Exclusions – Equipment that is operated outside of the original manufactures design specifications. In addition, Mann Mechanical Co, Inc. is not responsible for any loss of time or loss of profit associated with the work that is being performed or has been performed by Mann Mechanical Company Incorporated. Consequential and liquidated damages are excluded

Terms and Billing Options including associated fees

Payment Terms - Standard payment terms for customers with approved credit are Net 30 days from date of invoice. Orders submitted without approved credit will require a "Cash in Advance" payment prior to service being performed or an equipment order being processed. In addition, major Credit Cards (American Express, Master Card, Visa, PayPal) are accepted as a form of payment.

Credit Card Purchases and Transactions

- a. All payments made with a Credit Card "prior" to the standard Net 30 days payment terms will be charged a processing fee equal to 1.5% of the total invoice amount. (Note: American Express = 3% Fee)
- b. Credit Card orders below \$100.00 net will be charged a flat processing fee of \$3.00 in addition to a \$25.00 minimum order charge.
- c. All payments made with a Credit Card "after" the standard Net 30 days payment terms will be charged a processing fee equal to minimum of 3% of total invoice amount (Amex=6%).
- d. All additional Credit Card processing fees will be automatically applied during Credit Card processing, and will appear on order invoices.
- e. When a service request or equipment order has been charged to a credit card and then a customer cancellation is accepted, the credit card will be charged the processing fee plus a minimum \$25.00 cancellation charge and any associated restocking fees.

Cancellation of Equipment Order – If an order for equipment is placed and the order is

cancelled there may be restocking fees. These fees are in addition to fees associated with the use of a credit card for payment.

Returned Checks – Mann Mechanical will charge \$100.00 to a customer account for returned checks due to insufficient funds.

***Late Payment Fees** - A late payment fee equal to 1.5% will be applied to any outstanding invoices that are unpaid after 45 days terms. This fee will be calculated and applied monthly to any outstanding unpaid invoices.

*Note: Any additional collection costs incurred by Mann Mechanical due to past due collections efforts will be charged back to the customer.