

DeKalb County
Department of Purchasing and Contracting
Contract Renewal Request Form

User Department: Watershed Management	From: Kyheem Bristol
ITB No.: 16-100707	Title: Drive Shaft Maintenance and Repair (Annual Contract with 2 Options to Renew)
Effective Date: 9/15/2016	Expiration Date: 9/14/2017
Contract APPROVED Amount: \$65,000.00	Number of Renewals to Date: 0

Contractor(s)	Contract No.	Amount Spent	Agrees to Extend
Motor & Gear Engineering Inc.	1027603	\$20,464.00	yes

Total Amount Spent to Date: \$20,464.00

✓ **User Department Recommendation:** Renew Bid

Funding for Renewal Term: \$65,000.00
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General Enterprise 3 Digit Fund Code 511
CIP Line Item No. (if applicable): _____

Justification:
The aforementioned contract is set to expire August 14, 2017 and requires a renewal for utilization by the Department of Watershed Management for the period of August 15, 2017 – August 14, 2018. These are the 587.50 series drive shaft repair and rebuild with new bearings and dynamic balancing for LCC-1, 2 and 3 lift stations. Each station has 4 sets of drive shafts to connect between pump and motor; there are also three (3) sets of spare shafts at Snapfinger Water Treatment Plant for emergency use. Each of them rebuild or repair periodically upon miss alignment at stations.

Scott A. Towh _____ 7/24/2017 _____
Department Director Signature Date

For Use by Purchasing and Contracting: Approve Deny

Additional Comments:

C. Horner _____ 7/17/17 _____
Purchasing and Contracting Signature Date