



DeKalb County  
GEORGIA

Department of Purchasing and Contracting  
Change Order Request Form

**User Department:** Innovation and Technology      **From:** Tiffany Davis  
**CPA No.:** 1070633      **Title:** Computer, Laptops, Scanners and Accessories  
**Effective Date:** 4/1/2017      **Expiration Date:** 6/02/2025  
**Contract APPROVED Amount:** \$19,300,000.00

| Contractor(s)     | Contract No. | Amount Spent    |     |
|-------------------|--------------|-----------------|-----|
| Dell Marketing LP | 1070633      | \$18,291,392.60 | N/A |

**Total Amount Spent to Date:** \$18,291,392.60

**User Department Recommendation:**      Renew       Bid

**Justification:** We are still in the process of the Windows 10 replacement, and the per unit spend has increased because we are purchasing additional equipment to supply remote workers with laptops computers and peripherals such as docks. Request to add \$1,500,000 to contract approved amount.

*Bay Koff*      11/13/2024  
 Department Director Signature      Date

**Funding:** General     Enterprise       3 Digit Fund Code \_\_\_\_\_  
 CIP Line Item No. (if applicable): A:602681 P:106180

**For Use by Purchasing and Contracting:**      Approve       Deny

**Additional Comments:**

\_\_\_\_\_  
 Purchasing and Contracting Signature      Date