



**DeKalb County
Roads and Drainage Division
Public Works Department
Peggy V. Allen, Deputy Director, PW**

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MEMORANDUM

March 20, 2023

TO: Zachary L. Williams, COO
Michelle Butler, Esq., | Procurement Manager - CIP, Purchasing & Contracting

THROUGH: Rick Lemke, Public Works Director

FROM: Peggy V. Allen, DDPW, Roads and Drainage

SUBJECT: Proposed Amendment/Change Order No. 1 to DeKalb County
CPA 1223623 Contech Engineered Solutions (ITB 19-101181, HDPE Pipe Liners)

Original Contract Term and Dollar Amount: April 14, 2020 through April 30, 2021 and \$500,000.00

Previous Changes to the Dollar Amount: Additional \$500,000.00- Renewal 1; and additional \$476,000.00- Renewal 2

Previous Changes to the Term: Renewal No. 1 for 1 year to April 30, 2022; and Renewal No. 2 for 1 year to April 30, 2023

Current Cumulative Contract Term and Dollar Amount: Expires April 30, 2023 for cumulative total \$1,476,000.00

Proposed Contract Term and Dollar Amount: Extend Contract Term for 12 months to April 30, 2024 and add \$500,000.00.

Detailed Description of Requested Changes: We are requesting to extend CPA 1223623 – Contech Engineered Solutions for HDPE Pipe Liners ITB 19-101181. We also request to add 500,000.00 to the contract cap to allow the contractor to continue supplying various specialized parts and repair parts for protection of the County's waterlines during roadway work. We anticipate using the amount previously requested prior to Covid.

The change order request will allow time to advertise a new solicitation and competitively let a new contract and award.

Low spend was based on Covid restrictions. We were working emergencies only and no normal roadway projects were attempted. We are ramping back up and have added roadway projects to the schedule.

cc: Crystal Creekmore
Reginald Anderson
Michele Smith