



User Department: Superior Court

From: Purchasing & Contracting Department

RFP No.: 19-500529

Title: Commercial Janitorial Services (Multiyear Contract):

Effective Date: May 26, 2020

Expiration Date: December 31, 2024

Contract Approved Amount: \$2,328,497.64

Number of Renewals to Date: N/A

Contractor(s)	Contract No.	Amount Spent to Date
Cleanstar National Inc.	1213634	\$2,050,290.71

User Department Recommendation: Increase Decrease

Funding for Change Order : \$600,000.00

Funding: General Enterprise 3 Digit Fund Code _____
CIP Line Item No. (if applicable): _____

[ARP Grant Funding](#)

Justification:

With the increased footprint within the courthouse due to the increase in visiting jurors, jury trials and day-to-day business operations and in an effort reduce the exposure and spread of COVID-19, additional Day Porters are needed to ensure that the courthouse, all courtrooms, and offices remain clean throughout the day. Day Porters will be used to clean all Superior (11), State (7), and all Magistrate courtrooms, and as needed the District Attorney, Solicitor, Marshal, Probation, both Clerk's Offices, Superior Court Administration offices.

10/6/2021

Department Director Signature

Date

For Use by Purchasing and Contracting: Approve Deny

Additional Comments:

Purchasing and Contracting Signature

Date

**DeKalb County
Department of Purchasing and Contracting
Change Order Request Form**

User Department: Facilities Management

From: Purchasing & Contracting Department

RFP No.: 19-500529

Title: Commercial Janitorial Services

Effective Date: 5/26/2020

Expiration Date: 12/31/2024

Contract APPROVED Amount: \$2,328,497.64

Number of Renewals to Date:

	Contract No.	Amount Spent to Date
Cleanstar National Inc.	1213634	\$2,050,290.71

User Department Recommendation:

Increase Decrease

Funding for Change Order: \$511,948.36

(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General Enterprise SPLOST _____ 3 Digit Fund Code 100

CIP Line Item No. (if applicable): _____

Justification: Facilities Management is requesting contract be increased to cover the remaining of the year.



 Department Director Signature



 Date

For Use by Purchasing and Contracting:

Approve Deny

Additional Comments:

 Purchasing and Contracting Signature

 Date