



User Department's Recommendation

User Department Name: Transportation-PW

Recommended Bidder: NGT Group LLC meets our approval.  
Name/Amount

Project Amount This Term: \$200,514.49

Funding:  
General  Enterprise  3 Digit Fund Code 320  
CIP Line-Item No. (if applicable): SPLOST

Justification: NGT Group LLC is the only responsive and responsible bidder.

SPLOST Program Management Coordinator: *Ernest Raughter*

SPLOST Approved Funding Amount: \$200,514.49

SPLOST Category/Description: 104783.80651.541401.8.1.06.602006  
CATEGORY IH

David Pelton, Deputy Public Works Dir.  
Name, Title Date

David Pelton Digitally signed by David Pelton  
Date: 2024.06.20 09:21:50 -0400  
Department Director Date

INTERDEPARTMENTAL  
MEMORANDUM

TO: David Pelton, Engineering Supervisor, PW- Transportation

FROM: Danielle Swearingen, Procurement Agent – Team C

SUBJECT: ITB 24-101658 Four Pedestrian Crossings With Rectangular Rapid Flashing Beacons (120 Days)

DATE: June 18, 2024

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It is requested that you do the following:

1. Please review the attached bids associated with the above referenced solicitation and provide your award recommendation. You are looking for the lowest, responsive and responsible bidder(s). Your review should ensure that you are confident that your recommended supplier(s) can in fact provide the goods and services required.
2. Please provide the following information in the space provided on page two:
  - a. Specific justification why in your professional opinion the recommended vendor should be awarded the contract.
  - b. Advise of any problems in connection with the selected vendor(s), if any exist.
  - c. If you find bidders who offer lower prices than your recommended supplier(s), then you must provide specific justification why they are either non-responsive\* (did not follow the instructions found in the solicitation) or non-responsible\*\* (not able to perform/deliver as minimally required according to the scope of work found in the solicitation).

*\*Note – The Department of Purchasing and Contracting is ultimately responsible in determining if a bidder is non-responsive, but input/feedback from the user department is always important to us.*

*\*\*Note – The user department and the Department of Purchasing and Contracting must mutually agree before determining if a bidder is non-responsible.*

3. Return required documents within five (5) business days.

If you have any questions, please call me at 404-371-6211.