

AGENDA NOTES

Solicitation Name and #	Employee Assistance Program (Multiyear Contract) RFP No. 20-500542
Procurement Agent	Crystal Creekmore
Date Solicitation bid prices expire. (Indicate if vendor has agreed to extend bid date/prices. Include new date.)	September 17, 2020. Vendor agreed to extend pricing to November 15, 2020.
Solicitation Name, Number and Contract Number of Expired Contract (If no previous contract, please indicate N/A)	Employee Assistance Program via DOAS Contract 40300-240-DAS0000100-0002 Cooperative Agreement, CPA 1169311
Previous Contract Number, Contractor Name and Award Amount (Include increases and Total Award Amount)	\$115,080.00 CPA 1169311 KEPRO
Previous Amount Spent on Expiring/Expired Contract(s) (If multiple award, List Amount Spent per Contract and include Total Amount Spent)	\$82,623.33 CPA 1169311
Prime Contractor Information and LSBE – Subcontractor (Prime: Company Name, Owner Name and Title, Number of years in business and Number of years doing business with DeKalb County) (LSBE: LSBE Type (DeKalb or MSA, Participation Percentage, Company Name, Owner Name and Title, Address, Type of Work Provided, Number of years in business and Previous Business/Contracts and Amounts in DeKalb County)	<u>KEPRO, Inc. (Prime)</u> CEO: Joel Portice Years in Business: 14 Years Doing Business with DeKalb: 1 <u>Premier WorkForce Solutions, LLC - LSBE-MSA; 5%; P.O. Box 672, Fayetteville, GA 30214</u> President: Gwen Wiggins Years in Business: 4 Years Doing Business with DeKalb: 4 Services: Trainings, EAP Employee and Manager Orientations & Health Fair Representation <u>Focus 7, LLC - LSBE-DeKalb; 1%; 4038 Moffat Court, Decatur, GA 30035</u> Owner: Charles Erby Years in Business: 5 Years Doing Business with DeKalb: 0 Services: Mental Health and Substance Abuse Counseling Services GFE approved by CPO.

Attachments

1. Recommendation
2. Cumulative Score Report
3. Market Survey