

**DeKalb County  
Department of Purchasing and Contracting  
Contract Renewal Request Form**

<b>User Department:</b> DWM	<b>From:</b> Tammy Shew-Procurement Agent
<b>CPA No.:</b> 2000447, 2000450, 2000449	<b>Title:</b> Lubricants (ITB#2025-056) (1 <sup>st</sup> of 2 Options to Renew)
<b>Effective Date:</b> 9/23/25	<b>Expiration Date:</b> 9/30/26
<b>Contract APPROVED Amount:</b> \$950,000.00	<b>Number of Renewals to Date:</b> 0

Contractor(s)	Contract No.	Agrees to Extend
Dilmar Oil Co. -CPA #2000447		Yes
The McPherson Co.-CPA#2000450		Yes
Lubrication Eng. Inc., CPA 2000449		Yes

**User Department Recommendation:** Renew  Bid

Funding for Renewal Term: \$ Dilmar Oil (\$20,000), Lubrication Engineers (\$200,000)

(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General  Enterprise  3 Digit Fund Code 511

CIP Line Item No. (if applicable): \_\_\_\_\_

**Justification:**  
This contract will be utilized for the purchase of lubricant products for preventative maintenance. The contract will be utilized by DWM Service Center and all treatment plants.  
Lubrication Engineers Inc - \$200,000.00  
Dilmar Oil - \$20,000.00

Georginna Lockett Digitally signed by Georginna Lockett  
Date: 2026.05.13 15:53:42 -04'00'      Georgianna Lockett on behalf of Reginald Wells

**Department Director Signature**      **Date**

**For Use by Purchasing and Contracting:** Approve  Deny

**Additional Comments:**

Jovan  
Hooper

Digitally signed  
by Jovan Hooper  
Date: 2026.05.26  
08:55:26 -04'00'

**Purchasing and Contracting Signature**      **Date**



DeKalb County  
Department of Purchasing and Contracting  
Contract Renewal Request Form

**For Use by Purchasing and Contracting:**

Approve

Deny

**Additional Comments:**

Jovan  
Hooper

Digitally signed  
by Jovan Hooper  
Date: 2026.05.26  
08:55:34 -04'00'

Purchasing and Contracting Signature

Date