



# DeKalb County Government

Manuel J. Maloof Center  
1300 Commerce Drive  
Decatur, Georgia 30030

## Agenda Item

File ID: 2019-4585

Substitute

1/28/2020

**Purchasing Type:** Change Order (CO)

**Public Hearing:** YES  NO

**Department:** Purchasing & Contracting

### AGENDA ITEM:

**Commission District(s):** All

CO - Change Order No. 1 to Contract No. 1174324 for Architectural and Engineering Services for Recreation, Parks and Cultural Affairs: for us by the Department of Recreations, Parks and Cultural Affairs (RPCA). This contract consists of providing on-call, comprehensive architectural and engineering services. Awarded to Lose & Associates, Inc. *dba* Lose Design. Amount Not To Exceed: \$150,000.00.

**Information Contact:** Cathryn Horner, CPPB

**Phone Number:** (404) 687-2797

### PURPOSE:

Awarded by the BOC on August 27, 2019 to four (4) vendors for an amount not to exceed \$1,200,000.00. These contracts consist of providing on-call, comprehensive architectural and engineering services including, but not limited to: architecture, engineering and landscape architecture, technical specification development, master planning/site planning, site surveying, historic preservation, civil engineering, structural engineering, electrical engineering, mechanical engineering, plumbing, electrical and HVAC, irrigation design, cost estimating and construction administration. This request is to increase the contract amount with Lose & Associates, Inc. *dba* Lose Design to complete the 10-year Comprehensive Master Plan and other projects as assigned.

### RECOMMENDATION:

Recommend approval of Change Order No. 1 with:

Lose & Associates, Inc., *dba* Lose Design, 220 W Crogan Street, Suite 100, Lawrenceville, GA 30046

Amount Not To Exceed: \$150,000.00

and authorize the Chief Executive Officer to execute the change order and all associated documents.

### ADDITIONAL INFORMATION:

1. Contract Effective Date: August 27, 2019
2. Contract Expiration Date: August 31, 2020
3. Amount Spent to Date: \$0.00
4. Funding: General - Operating (RPCA)

DeKalb County  
 Department of Purchasing and Contracting  
 Change Order Request Form

**User Department: Recreation, Parks & Cultural Affairs**      **From: Purchasing & Contracting**  
**RFP No.: 19-500516**      **Title: A-E Services for RPCA**

**Effective Date: August 27, 2019**      **Expiration Date: August 31, 2020**

**Contract APPROVED Amount: \$1,200,000**      **Number of Renewals to Date: 0**

Contractor(s)	Contract No.	Agrees to Extend
Lose & Associates dba Lose Design	1174324	N/A
Wood	1174320	N/A
Pond	1174317	N/A
Foresite Group	1174318	N/A

**User Department Recommendation:**

Funding for Renewal Term: \_\_\_\_\_  
 (Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General  Enterprise  SPLOST \_\_\_\_\_ 3 Digit Fund Code \_\_\_\_\_ 271 \_\_\_\_\_  
 CIP Line Item No. (if applicable): \_\_\_\_\_

Vendor 1: Lose & Associates dba Lose Design  
 Amount: \$150,000

Vendor 2: Wood  
 Amount: \_\_\_\_\_

Vendor 3: Foresite Group  
 Amount: \_\_\_\_\_

Vendor 4: Pond  
 Amount: \_\_\_\_\_

**Justification:**

RPCA requests an additional \$150,000 increase to contract 1174324 in order to complete the 10 year Comprehensive Master Plan in 2020 to be prepared by Lose & Associates dba Lose Design. This increase will raise the total contract amount to \$1,350,000 for RFP 19-500516 for A-E Services for RPCA from the current approved amount of \$1,200,000.

*Chris O. Ellis*

1/20/2020

Department Director Signature

Date

**For Use by Purchasing and Contracting:**

Approve

Deny

**Additional Comments:**

\_\_\_\_\_  
 Purchasing and Contracting Signature

\_\_\_\_\_  
 Date