

*Desk/Cubicle Office Furniture Purchase and Installation (VRE)*

**User Department's Recommendation**

**User Department Name:** VRE

**Recommended Bidder:** Affordable Interior Systems, Inc. (AIS) 5 Star Office Furniture, Inc. [via Statewide Contract (SWC) No. 99999-001-SPD-0000100-0002] meets our approval.

**Project Amount This Term:** \$ 135,136.75

**Funding:**

General  Enterprise  3 Digit Fund Code                       
63258.542201.258.0000.0000 (COVID-19 Grant award from The Center for Tech and Civic Life (CTCL))

**CIP Line Item No. (if applicable):**                     

**Justification:**

Purchase from the competitively let Statewide Contract (SWC) No. 99999-001-SPD-0000100-0002 for Affordable Interior Systems, Inc. (AIS) via 5 Star Office Equipment for the purchase and installation of Desk/Cubicle Office Furniture needed to accommodate the added equipment and staff hired to render safe and secure voting services and operations to County residents during the General Election held during the COVID-19 pandemic.

Erica Hamilton, Director, VRE                       
Name, Title Date

Erica Hamilton                      3/30/21  
Digitally signed by Erica Hamilton  
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Date: 2021.03.30 13:32:58 -0400  
Department Director Date