

## AGENDA NOTES

<b>Solicitation Name and #</b>	Temporary Personnel Services (Multiyear Contract) RFP No. 15-500357
<b>Procurement Agent</b>	Crystal Creekmore
<b>Date Solicitation bid prices expire. (Indicate if vendor has agreed to extend bid date/prices. Include new date.)</b>	N/A
<b>Solicitation Name, Number and Contract Number of Expired Contract (If no previous contract, please indicate N/A)</b>	Temporary Personnel Services (Multiyear Contract) RFP No. 15-500357, CPAs 1009746 & 1016091
<b>Previous Contract Number, Contractor Name and Award Amount (Include increases and Total Award Amount)</b>	<p><b>\$13,157,056.00</b></p> <p><b>CPA 1009746</b> <b>Corporate Temps, Inc.</b> <b>\$10,029,980.36</b></p> <p>\$1,086,000.00 – Initial \$2,000,000.00 – CO1 \$4,000,000.00 – CO2 \$ 818,172.00 – CO3 \$1,574,985.00 – CO4 +\$550,823.36 – moved from CPA 1016091(various moves)</p> <p><b>CPA 1016091</b> <b>Aim Hire, LLC dba Jibe Staffing</b> <b>\$3,127,075.64</b></p> <p>\$1,086,000.00 – Initial \$1,000,000.00 – CO1 \$1,000,000.00 – CO2 \$ 388,094.00 – CO3 \$ 203,805.00 – CO4 - \$550,823.36 – moved to CPA 1009746 (various moves)</p>
<b>Previous Amount Spent on Expiring/Expired Contract(s) (If multiple award, List Amount Spent per Contract and include Total Amount Spent)</b>	<p><b>\$11,861,336.65</b></p> <p><b>CPA 1009746</b> <b>\$8,752,123.40</b></p> <p>\$1,682,886.72 – Initial \$2,499,769.00 – CO1 \$3,554,766.89 – CO2 \$ 287,103.05 – CO3 \$ 727,597.74 – CO4</p> <p><b>CPA 1016091</b> <b>\$3,109,213.25</b></p>

	<p>\$ 443,705.36 – Initial          \$ 542,532.47 – CO1          \$1,502,075.63 – CO2          \$ 731,660.04 – CO3          \$ 547,733.75 – CO4</p>
<p><b>Prime Contractor Information and LSBE – Subcontractor (Prime: Company Name, Owner Name and Title, Number of years in business and Number of years doing business with DeKalb County)</b>  <b>(LSBE: LSBE Type (DeKalb or MSA, Participation Percentage, Company Name, Owner Name and Title, Address, Type of Work Provided, Number of years in business and Previous Business/Contracts and Amounts in DeKalb County)</b></p>	<p><b><u>Corporate Temps, Inc. Prime</u></b>          Director: Shawn Menefee          Years in Business: 27          Years Doing Business with DeKalb: for at least 15 years</p> <p><u>KLS Workforce Solutions – LSBE-MSA - 20%</u>  <u>1280 W Peachtree St NW, Suite 140, Atlanta, GA 30309</u>          Owner: Calvin Green          Years in Business: 10          Years doing business with DeKalb: 3          Services Provided: Recruitment and Staffing Assistance          Amount Paid to Date: \$1,437,944.79</p> <p><b><u>Aim Hire, LLC dba Jibe Staffing - Prime</u></b>          President: Brian Walker          Years in Business: 14          Years Doing Business with DeKalb: 3</p> <p><u>Smart Building Systems, Inc. – LSBE-DeKalb – 25%</u>  <u>3904 N. Druid Hills Rd., No. 347, Decatur, GA 30033</u>          Owner: Christopher Richard          Years in Business: 12          Years Doing business w/DeKalb: 3          Services Provided: Labor, Recruitment and Management          Amount Paid to Date: \$652,575.40</p>
<p><b>Attachments</b></p>	<p>Change Order Request Form</p>

# DeKalb County

Malooof Administration Building / 1300 Commerce Drive / Suite 100 / Decatur, Georgia 30030 / 404-371-2332 / FAX 404-371-4993

Benita C. Ransom, Human Resources Director

Michael Thurmond, CEO

**DATE:** February 28, 2020

**TO:** Cathryn G. Horner, Interim Director Purchasing & Contracting

**FROM:** Benita C. Ransom, HR & Merit System Director 

**SUBJECT:** Proposed Amendment/Change Order No. CPA 1009746 & CPA 1016091

Original Contract Term and Dollar Amount: **Corporate Temps CPA 1009746: 4/26/16 – 12/31/19, \$1,086,000.00; Jibe Staffing CPA 1016091: 6/2/16 – 12/31/19, \$1,086,000.00**

Previous Extension of the Term: **1 (90 days) extending contract term to March 31, 2020**

Previous Changes to the Dollar Amount: **CPA 1009746 CO1 - \$2,000,000.00; CO2 - \$4,000,000.00; CO3 - \$818,172.00; CO4 - \$1,574,985.00; \$550,823.36 moved from CPA 1016091**

**CPA 1016091 CO1 - \$1,000,000.00; CO2 - \$1,000,000.00; CO3 - \$388,094.00; CO4 - \$203,805.00; \$550,823.36 moved to CPA 1009746**

Current Cumulative Contract Term Dollar Amount: **Total of \$13,157,056.00 (CPA 1009746 - \$10,029,980.36; CPA 1016091 - \$3,127,075.64)**

Proposed Extension of the Term: **Month-to-month, not to exceed 90 days/extend term to June 2020**

Proposed Cumulative Contract Term Dollar Amount: **CPA 1016091 - \$3,287,075.64**

**Detailed Description of Requested Changes:** The County utilizes two temporary personnel agencies to assist departments with meeting specific staffing needs for either short or long-term work assignments. A month-to-month (not to exceed 90 days) extension is requested for both Corporate Temps, Inc. and Jibe Inc. In addition, \$140K is needed for Jibe Inc. to provide continued services to Utility Customer Operations (UCO) during the requested period.

The contract was scheduled to expire 12/31/2019, but was extended 90 days to allow for completion of a new RFP. The RFP was advertised and a recommendation is pending BOC approval. Finance & Human Resources & are requesting continuation of the current contract to avoid the interruption of services while the award process contract completed.

**Justification for the Proposed Changes and an Explanation of why the County should not consider a Competitive Bid.** The competitive process was completed, and recommendation submitted for board approval.