

TO: Reginald Wells, Director, Department of Watershed Management

FROM: Angel Frazier, Procurement Agent, Team A

SUBJECT: ITB No. 20-101321 Snapfinger Creek Advanced Wastewater Treatment Facility Nord
Helical-Bevel Gear Motors (One Time Buy)

DATE: February 22, 2021

It is requested that you do the following:

1. Please review the attached bids associated with the above referenced solicitation and provide your award recommendation. You are looking for the lowest, responsive and responsible bidder. Your review should ensure that you are confident that your recommended supplier(s) can in fact provide the goods and services required.
2. Please provide the following information in the space provided on page two:
 - a. Specific justification why in your professional opinion the recommended vendor should be awarded the contract.
 - b. Advise of any problems in connection with the selected vendor(s), if any exist.
 - c. If you find bidders who offer lower prices than your recommended supplier(s), then you must provide specific justification why they are either non-responsive* (did not follow the instructions found in the solicitation) or non-responsible** (not able to perform/deliver as minimally required according to the scope of work found in the solicitation).

**Note – The Department of Purchasing and Contracting is ultimately responsible in determining if a bidder is non-responsive, but input/feedback from the user department is always important to us.*

***Note – The user department and the Department of Purchasing and Contracting must mutually agree before determining if a bidder is non-responsible.*

3. Return required documents within **ten (10)** business days.

If you have any questions, please call me at (404) 371-0814.

PROJECT: 20-101221 (Sharpsinger Creek Advanced Wastewater Treatment Facility North Helical-Drive West Intake) (One Time Buy)

USER DEPARTMENT'S RECOMMENDATION

Recommended Budget: One Electric Technology Inc
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Amount Spent on Previous Contract: 0

Name of Fund: OPERATIONS

Project Amount This Term: \$122,122.00

Justification:

The Department of Water and Sewerage (DWS) is currently in the process of upgrading the North Helical-Drive West Intake at the Sharpsinger Creek Advanced Wastewater Treatment Facility. This project is a critical component of the facility's expansion and modernization efforts. The proposed contract with One Electric Technology Inc is for the procurement of electrical equipment and services necessary for the installation and commissioning of the new intake structure. This equipment is essential for ensuring the reliable and efficient operation of the facility's electrical systems, which are vital for the treatment and disposal of wastewater. The project is funded through the Operations Fund, and the requested amount of \$122,122.00 is necessary to cover the full cost of the equipment and associated services. The project is expected to be completed by the end of the fiscal year, and the equipment will be in service by the start of the following year.

KEVIN M. WELLS
 Director
 Name: _____
 Date: _____

KEVIN M. WELLS
 Director
 Date: 2024-08-02 10:54:00
 Digitally signed by Kevin M. Wells
 DN: cn=Kevin M. Wells, o=DWS, ou=Operations, email=kwells@dws.org