

DeKalb County
 Department of Purchasing and Contracting
 Contract Renewal Request Form

User Department: Watershed Management,
 Facilities Management, Fleet Management and
 Police Services

From: Kyheem Bristol

ITB No.: 16-100676

Title: Red Dyed Diesel Fuel(Annual Contract with 2
 Options to Renew)

Effective Date: 11/6/2016

Expiration Date: 11/7/2017

Contract APPROVED Amount: \$551,000.00

Number of Renewals to Date: 0

Contractor(s)	Contract No.	Amount Spent	Agrees to Extend
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Mansfield Oil Company of Gainesville	1045265	\$245,014.64	
James River Solutions	1045260	\$34,375.52	

Total Amount Spent to Date: \$279,390.16

User Department Recommendation:

Renew

Bid

Funding for Renewal Term: \$300,000

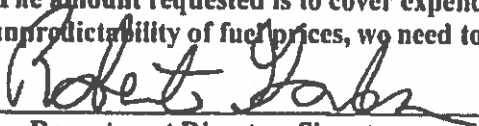
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General Enterprise 3 Digit Fund Code 611

CIP Line Item No. (if applicable): _____

Justification:

The amount requested is to cover expenditures through the expiration of the contract and due to the unpredictability of fuel prices, we need to allow for price increases throughout the next 12 months.


 Department Director Signature

9-20-17
 Date

For Use by Purchasing and Contracting:

Approve

Deny

Additional Comments:

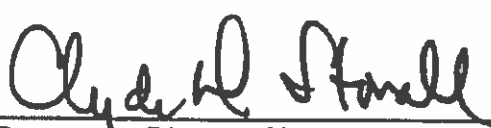

 Purchasing and Contracting Signature

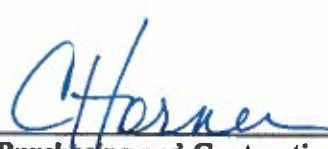
9/26/17
 Date

**DeKalb County
Department of Purchasing and Contracting
Contract Renewal Request Form**

User Department: Watershed Management, Facilities Management, Fleet Management and Police Services		From: Kybeem Bristol	
ITB No.: 16-100676		Title: Red Dyed Diesel Fuel(Annual Contract with 2 Options to Renew)	
Effective Date: 11/6/2016		Expiration Date: 11/7/2017	
Contract APPROVED Amount: \$590,000.00		Number of Renewals to Date: 0	

Contractor(s)	Contract No.	Amount Spent	Agrees to Extend
Mansfield Oil Company of Gainesville	1045265	\$245,014.64	
James River Solutions	1045260	\$34,375.52	
Total Amount Spent to Date: \$279,390.16			

<u>User Department Recommendation:</u>		Renew <input checked="" type="checkbox"/>	Bid <input type="checkbox"/>
Funding for Renewal Term: <u>\$10,000.00</u>			
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)			
Funding: General <input checked="" type="checkbox"/> Enterprise <input type="checkbox"/>		3 Digit Fund Code <u>100</u>	
CIP Line Item No. (if applicable): _____			
<u>Justification:</u> Recommend \$10,000.00 for Facilities Management's portion of contract. Facilities Management is responsible for fueling 9 generators (approximately 4600 gallons capacity). This amount would be enough to fill all tanks completely one time. All tanks are at adequate levels at this time. A moderate to hard winter is forecasted for this year. The amount can be split between the two contracts.			
 _____ Department Director Signature		<u>Sept. 19, 2018</u> _____ Date	

<u>For Use by Purchasing and Contracting:</u>		Approve <input checked="" type="checkbox"/>	Deny <input type="checkbox"/>
<u>Additional Comments:</u>			
 _____ Purchasing and Contracting Signature		<u>9/26/17</u> _____ Date	

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ITB No.: 16-100676	Title: Red Dyed Diesel Fuel(Annual Contract with 2 Options to Renew)
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Contractor(s)	Contract No.	Amount Spent	Agrees to Extend
Mansfield Oil Company of Gainesville	1045265	\$245,014.64	
James River Solutions	1045260	\$34,375.52	

Total Amount Spent to Date: \$279,390.16

User Department Recommendation: Renew Bid

Funding for Renewal Term: \$40,000
 (Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General Enterprise 3 Digit Fund Code _____
 CIP Line Item No. (if applicable): _____

Justification:
After discussions with Procurement we are choosing to renew. we have submitted a vendor performance form for James River solutions the only vendor we use on this contract for further discussion + resolve.

 Department Director Signature 9-25-17
Date

For Use by Purchasing and Contracting: Approve Deny

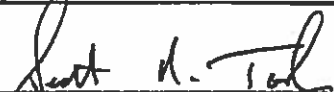
Additional Comments:


 Purchasing and Contracting Signature 9/26/17
Date

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Mansfield Oil Company of Gainesville	1045265	\$245,014.64	
James River Solutions	1045260	\$34,375.52	
Total Amount Spent to Date: \$279,390.16			

User Department Recommendation:		Renew <input checked="" type="checkbox"/>	Bid <input type="checkbox"/>
Funding for Renewal Term: <u>\$55,000.00</u> (Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)			
Funding: General <input checked="" type="checkbox"/> Enterprise <input type="checkbox"/> 3 Digit Fund Code <u>511</u> CIP Line Item No. (if applicable): _____			
Justification: The aforementioned contract is set to expire November 7, 2017 and requires a renewal for utilization by the Department of Watershed Management for the period of November 8, 2017 – November 7, 2018 to continue providing red dyed diesel fuel for off-road equipment and vehicles, emergency generators and emergency diesel pumps used at various county facilities. UKH			
Mansfield Oil Company of Gainesville Not to exceed - \$55,000.			
Contact Information Update 2. DeKalb County Watershed			
Scott Candler WTP		Operational Staff	
4830 Winters Chapel Road, Doraville GA 30360		Vernon Grant 770-391-6039	
Main Number	770-391-6015	L'Kardos Ware	770-391-6038
Maintenance Staff		Management	
Jeff Winters	770-391-6061	Sandy Smith	770-391-6040
Darryl Collins	770-391-6062	John Patterson	770-391-6033
Garry Kingsmore	770-391-6069		
 Department Director Signature		<u>9/26/2017</u> Date	

For Use by Purchasing and Contracting:		Approve <input checked="" type="checkbox"/>	Deny <input type="checkbox"/>
Additional Comments:			
 Purchasing and Contracting Signature		<u>9/26/17</u> Date	