



DeKalb County
Roads and Drainage Division
Public Works Department
Peggy V. Allen
Deputy Director

Chief Executive Officer
Michael Thurmond
Board of Commissioners

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Jeff Rader

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Mereda Davis Johnson

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District 7
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MEMORANDUM

September 18, 2019

TO: Talisa Clark, Director, Purchasing and Contracting

THRU: William E. (Ted) Rhinehart, Deputy COO, Infrastructure

Rick Lemke, Public Works Director

FROM: Peggy V. Allen, DDPW, Roads and Drainage

SUBJECT: Proposed Amendment/Change Order No. 1 to DeKalb County Contract No. 1128997 C.W. Matthews Contracting Co. for Phase 1 SPLOST Road Resurfacing Projects

Original Contract Term and Dollar Amount: November 9, 2018 through November 9, 2019 and \$12,955,725

Previous Changes to the Dollar Amount: None

Previous Changes to the Term: None

Current Cumulative Contract Term and Dollar Amount: Ends November 9, 2019 and \$12,955,725

Proposed Contract Term and Dollar Amount: Extend through February 7, 2020

Detailed Description of Requested Changes: We are requesting to extend contract term for another 90 days. Due to weather delays and utility conflicts, the Contractor was not able to complete paving of designated roadways. This proposed amendment enables the contractor to continue working on road resurfacing projects and finish the list of roads to complete Phase 1 SPLOST.

Justification for the Proposed Changes and an Explanation of why the County should not consider a Competitive Bid: C.W. Matthews is one of the two contractors that were given a contract in response to ITB No. 18-100921 to resurface roads throughout Area A in DeKalb County. C.W. Matthews contract expires November 9, 2019 but with the proposed term extension this gives the County more time to finish maintenance related to our road resurfacing projects.



DeKalb SPLOST Change Order Request Administrative Authorization

Request Date 9/18/19 Project Type Resurfacing

Project Description SPLOST 1-A

Contractor CW Matthews Original Contract Amt \$12,955,725.38

Requester Name Michael Malcom

Requester Title Program Manager – Construction Manager

CO Amount \$0.00 Change to Contract \$0.00

Description of Proposed Change or Addition Extend contract time by 90 days from NTP

Date of November 9, 2018 to February 7, 2020

Explanation of Necessity for Change or Addition Due to weather delays and utility conflicts

Contractor has not been able to complete paving of designated roadways.

[Signature]
Division Manager
9-19-19
Date

[Signature]
Vendor Signature
9-18-2019
Date

SPLOST PM Construction Manager
Date

Marty Booker
Print Name

SPLOST PM Coordinator
Date

Division Manager
Title

Zachary L. Williams/COO/Executive Assistant
or Delores Crowell/Director – Intergovernmental Affairs
Date

The Chief Executive Officer or his designee shall have the authority to approve and execute a Change Order lowering the Contract Price or increasing the Contract Price up to twenty percent (20%) of the original Contract Price provided that the total amount of the increase authorized by such Change Order is less than \$100,000.