

**DeKalb County  
Department of Purchasing and Contracting  
Change Order Request Form**

<b>User Department:</b> Watershed Management	<b>From:</b> Purchasing and Contracting
<b>ITB/RFP No.:</b> ITB 21-101328	<b>Title:</b> Crane & Hoist Repair and Inspection Services (Three (3) Year Multiyear Contract)
<b>Effective Date:</b> 09/24/2021	<b>Expiration Date:</b> 12/31/2024
<b>Contract APPROVED Amount:</b> \$645,000.00	<b>Number of Change Orders to Date:</b> 0

<b>Contractor(s)</b>	<b>Contract No(s).</b>	<b>Amount Spent</b>
Crane Safety Associates of America, Inc.	1266115	\$243,143.63

**For Use by User Department:**

**Enter Recommended Change(s) and a Detailed Justification (please enter requests to extend the contract time/term or increase the contract amount with specific details to include term dates and funding amounts):**

This contract will be utilize by the Department of Watershed Management to inspect, service and repair overhead bridge cranes, gantry cranes , monorails and hoist at various sites throughout the County. DWM is working with P & C to rebid this service. DWM would like to extend the time to match the term of the contract through 12/31/2025. The department has not incurred the amount of work projected for the contract amount awarded;no additional funding is needed.

**If an increase to funding is required, provide the following:**

**Total Amount of Increase:** \$ 0

**Funding Source:** General  Enterprise  3 Digit Fund Code: 511

SPLOST Category (if applicable): \_\_\_\_\_

CIP Line-Item No. (if applicable): \_\_\_\_\_

Other: \_\_\_\_\_

**David Hayes**

Digitally signed by David Hayes  
Date: 2024.09.18 15:16:09 -04'00'

**Department Director Signature & Date**

**For Use by Purchasing and Contracting:**

Approved: Yes  No

**Additional Comments (if applicable):**

Crystal Manson

Digitally signed by Crystal Manson  
Date: 2025.03.14 17:54:16 -04'00'

**Purchasing and Contracting Signature**