



DeKalb County  
Department of Purchasing and Contracting  
Change Order Request Form

<b>User Department: Public Works - Transportation</b>	<b>From: Purchasing &amp; Contracting</b>	
<b>RFVQ No.: 22-500603</b>	<b>Title: Cedar Grove Road Bridge Replacement – Design Build (Multiyear Contract)</b>	
<b>Effective Date: August 16, 2023</b>	<b>Expiration Date: December 31, 2025</b>	
<b>Contract APPROVED Amount: \$12,165,371.00</b>	<b>Number of Change Orders to Date: 0</b>	
<b>Contractor(s)</b>		
<b>Contract No.</b>	<b>Agrees to Extend</b>	
C.W. Matthews Contracting Company	1336838	Yes

**User Department Recommendation:** Renew ☐ Extend ☒ Bid ☐ Increase ☒ Decrease ☐

Funding for Renewal Term: \_\_\_\_\_  
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General ☐ Enterprise ☐ 3 Digit Fund Code \_\_\_\_\_ SPLOST ☒ Category \_\_\_\_\_  
CIP Line Item No. (if applicable): \_\_\_\_\_

**Justification:**

The proposed change order will extend the contract term to December 31, 2026. The change order will also increase the contract amount by \$2,023,414 broken out as follows:

\$170,460 – Addition of Underground Stormwater Detention as a result of right-of-way negotiations

\$481,109 – Include Norfolk Southern Railroad protective services in contract

\$1,371,845 – Price Escalation due to railroad and utility delays

SPLOST Program Management Coordinator: \_\_\_\_\_

SPLOST Approved Funding Amount: \$

2,023,414

SPLOST Category / Description: \$

1B-104783-80651-544d-02.3.11-602006

David Pelton

Digitally signed by David Pelton  
Date: 2025.05.06 11:55:23 -04'00'

Department Director Signature

Date

**For Use by Purchasing and Contracting:**

Approve



Deny



**Additional Comments:**

Willie Moon

Digitally signed by Willie  
Moon  
Date: 2025.05.19  
06:09:01 -04'00'

5/19/25

Purchasing and Contracting Signature

Date