

**DeKalb County  
Department of Purchasing and Contracting  
Contract Renewal Request Form**

<b>User Department:</b> Department of Watershed Management <b>ITB No.:</b> 20-101229  <b>Effective Date:</b> May 31, 2020  <b>Contract APPROVED Amount:</b> \$89,200.00	<b>From: Purchasing and Contract Department</b>  <b>Title:</b> Portable Toilet Rental  <b>Expiration Date:</b> May 31.2020  <b>Number of Renewals to Date:</b> 0
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Contractor(s)	Contract No.	Agrees to Extend
Mass Services, Inc dba Comfort Zone Portables	1212999	

**User Department Recommendation:** Renew  Bid

Funding for Renewal Term: \$50,000.00  
 (Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)


Funding: General  Enterprise  3 Digit Fund Code 511  
 CIP Line Item No. (if applicable): \_\_\_\_\_

**Justification:**  
 As a result of the Corona-virus Pandemic, The need for social distancing and for employees to continue to work safely would require accessibility to portable toilets. This will allow employees the convenience of utilizing this resource while out in the field or it can be helpful in reducing human interaction inside buildings that could possibly expose employees to the Corona-Virus.

**Reginald Wells** Digitally signed by Reginald Wells  
Date: 2021.02.16 13:47:27 -05'00' 02/16/2021  
 Department Director Signature Date

**For Use by Purchasing and Contracting:** Approve  Deny

**Additional Comments:**



Signed by: Phyllis A Head  
Date & Time: 30 Mar, 2021 13:51:33 EDT

**Purchasing and Contracting Signature** **Date**

**DeKalb County  
Department of Purchasing and Contracting  
Contract Renewal Request Form**

<b>User Department:</b> Recreation, Parks, and Culture Affairs <b>ITB No.:</b> 20-101229	<b>From: Purchasing and Contract Department</b> <b>Title:</b> Portable Toilet Rental
<b>Effective Date:</b> May 31, 2020	<b>Expiration Date:</b> May 31, 2020
<b>Contract APPROVED Amount:</b> \$89,200.00	<b>Number of Renewals to Date:</b> 0

Contractor(s)	Contract No.	Agrees to Extend
Mass Services, Inc dba Comfort Zone Portables	1212999	

**User Department Recommendation:** Renew  Bid

Funding for Renewal Term: \$35,000  
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General  Enterprise  3 Digit Fund Code \_\_\_\_\_  
CIP Line Item No. (if applicable): \_\_\_\_\_

**Justification:**  
RPCA recommends Mass Services dba Comfort Zone as the responsive, responsible bidder for ITB 20-101229, to provide portable toilets for locations within DeKalb County Parks.

*Chris Oliver*  
\_\_\_\_\_ **Department Director Signature**

2-16-2021  
\_\_\_\_\_ **Date**

**For Use by Purchasing and Contracting:** Approve  Deny

**Additional Comments:**

*Phyllis A Head*  
Signed by: Phyllis A Head  
Date & Time: 30 Mar, 2021 13:51:38 EDT  
\_\_\_\_\_ **Purchasing and Contracting Signature**

\_\_\_\_\_ **Date**

**DeKalb County  
Department of Purchasing and Contracting  
Contract Renewal Request Form**

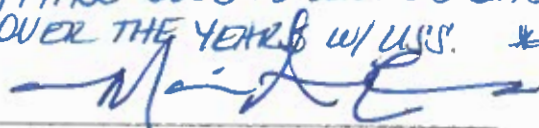
<b>User Department:</b> DeKalb Peachtree Airport <b>ITB No.:</b> 20-101229  <b>Effective Date:</b> May 31, 2020  <b>Contract APPROVED Amount:</b> \$89,200.00	<b>From: Purchasing and Contract Department</b>  <b>Title:</b> Portable Toilet Rental  <b>Expiration Date:</b> May 31, 2020  <b>Number of Renewals to Date:</b> 0
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Contractor(s)	Contract No.	Agrees to Extend
Mass Services, Inc dba Comfort Zone Portables	1212999	<input type="checkbox"/>

**User Department Recommendation:** Renew  Bid

Funding for Renewal Term: \$7500.00  
 (Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General  Enterprise  3 Digit Fund Code 551  
 CIP Line Item No. (if applicable): \_\_\_\_\_

**Justification:**  
MASS SOLD TO UNITED SITE SVC. WE HAD ALOT OF PROBLEMS OVER THE YEARS W/ US. \* PORTABLES LOCATED AT HANBARS  
  
3/25/21

\_\_\_\_\_  
 Department Director Signature Date

**For Use by Purchasing and Contracting:** Approve  Deny

**Additional Comments:**

\_\_\_\_\_  
 Purchasing and Contracting Signature Date

