



DeKalb County
Roads and Drainage Division
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Gregory Adams, Sr.

MEMORANDUM

May 24, 2018

TO: Talisa Clark, Director, Purchasing and Contracting

THRU: William E. (Ted) Rhinehart, Deputy COO, Infrastructure
Rick Lemke, Public Works Director

FROM: Peggy V. Allen, DDPW, Roads and Drainage

SUBJECT: Proposed Amendment/Change Order No. 1 to DeKalb County ITB No. 100883 Structures Unlimited LLC for Salt Storage Building

PHL
5-24-18

Original Contract Term and Dollar Amount: \$128,510.00

Previous Changes to the Dollar Amount: \$0.00

Previous Changes to the Term: 0

Current Cumulative Contract Term Dollar Amount: \$0.00

Proposed Contract Term Dollar Amount: \$136,835.00

Detailed Description of Requested Changes: To add an additional \$8,325.00 to the current contract with Structures Unlimited to ensure that there are adequate funds on the contract to enable the contractor to expand the concrete foundation to the salt storage building.

Justification for the Proposed Changes and an Explanation of why the County should not consider a Competitive Bid. We have explored multiple options and acknowledged the most effective way in completing this project without accruing any unnecessary expenses during the process with the vendor.