



DeKalb County
GEORGIA

Department of Purchasing and Contracting
Change Order Request Form

User Department: Sanitation **From:** Antwyn Brown
CPA No.: 1378111 **Title:** Beverages Products
Effective Date: 7/30/24 **Expiration Date:** 5/8/26
Contract APPROVED Amount: \$104,775.76

Contractor(s)	Contract No.	Amount Spent	
Coca Cola	1378111	\$62,676.23	N/A

Total Amount Spent to Date: \$62,676.23

User Department Recommendation: Renew Bid
Justification:
 Sanitation requests a Change Order to increase the contract by \$70,000.00 and to extend the contract until May 8, 2027. This contract provides water and Powerade for the Sanitation employees to prevent dehydration during the warm temperature months. +

Antwyn Brown for Antwyn Brown 2/3/26
 Department Director Signature Date

Funding: General Enterprise 3 Digit Fund Code 541 - Sanitation Operating
 CIP Line Item No. (if applicable): _____

For Use by Purchasing and Contracting: Approve Deny
Additional Comments:

Jovan Hooper Digitally signed by Jovan Hooper
 Date: 2026.02.27 08:46:33 -05'00'

 Purchasing and Contracting Signature Date

User Department: DEMA	From:
CPA No: 1378111	Title: Beverage Products
Effective Date: July 30, 2024	Expiration Date: May 5, 2026
Contract APPROVED Amount: \$104,775.76	Number of Change Orders to Date: 2

Contractor(s)	Contract No.	Agrees to Extend
Coca Cola	1378111	Yes

User Department Recommendation: Renew Bid Increase Decrease

Funding for Renewal Term: \$20,000.00

Funding: General Enterprise 3 Digit Fund Code _____ SPLOST Category _____
CIP Line Item No. (if applicable): _____

Justification:

We wish to utilize the contract for the purchase of beverages as needed. This is an estimated amount.
This is funding from the General Fund

Dr. Cj Avery
Department Director Signature

February 6, 2026
Date

For Use by Purchasing and Contracting:	Approve <input checked="" type="checkbox"/>	Deny <input type="checkbox"/>
<u>Additional Comments:</u>		
<p>Jovan Hooper Digitally signed by Jovan Hooper Date: 2026.02.27 08:46:42 -05'00'</p>		
Purchasing and Contracting Signature		Date



**DeKalb County
Department of Purchasing and Contracting
Change Order Request Form**

User Department: Fire Rescue	From:
CPA No: 1378111	Title: Beverage Products
Effective Date: July 30, 2024	Expiration Date: May 5 , 2026
Contract APPROVED Amount: \$104,775.76	Number of Change Orders to Date: 2

Contractor(s)	Contract No.	Agrees to Extend
Coca Cola	1378111	Yes

User Department Recommendation: Renew Bid Increase Decrease

Funding for Renewal Term: \$20,000.00

Funding: General Enterprise 3 Digit Fund Code 270 SPLOST Category _____
CIP Line Item No. (if applicable): _____

Justification:

We wish to utilize the contract for the purchase of beverages as needed. This is an estimated amount.
This is funding from the Fire Fund



Department Director Signature

2/11/2026

Date

For Use by Purchasing and Contracting:	Approve <input checked="" type="checkbox"/>	Deny <input type="checkbox"/>
<u>Additional Comments:</u>	<p>Jovan Hooper Digitally signed by Jovan Hooper Date: 2026.02.27 08:46:56 -05'00'</p>	
_____ Purchasing and Contracting Signature	_____ Date	

**DeKalb County
Department of Purchasing and Contracting
Change Order Request Form**

User Department: PW-Roads & Drainage	From: Purchasing & Contracting
ITB No.: 24-300223	Title: BEVERAGES - (Annual Contract with 2 Options to Renew)
Effective Date: 5/9/2024	Expiration Date: 5/8/2026
Contract APPROVED Amount: \$ 104,775.76	Number of Change Orders to Date: 2

Contractor(s)	Contract No(s).	Amount Spent
Coca-Cola Bottling Co. United-East, LLC	1378111	\$0.00

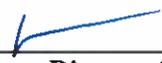
For Use by User Department:
Enter Recommended Change(s) and a Detailed Justification (please enter requests to extend the contract time/term or increase the contract amount with specific details to include term dates and funding amounts):

PW-R&D requests Change Order No. 3 to continue participation in CPA 1378111-Coca Cola Bottling; and add \$15,000 cap funding to purchase water and sports drink beverages for crews to maintain safe hydration levels while primarily working outside to complete project work during the hot months.

If an increase to funding is required, provide the following:

Total Amount of Increase: \$ 15,000

Funding Source: General Enterprise 3 Digit Fund Code: **581 – (Stormwater Enter.- Ops.)**
 SPLOST Category (if applicable): _____
 CIP Line-Item No. (if applicable): _____
 Other: _____


Department Director Signature & Date
 (Peggy V. Allen, DDPW) 2-6-2026

For Use by Purchasing and Contracting: Approved: Yes No

Additional Comments (if applicable):

Jovan Hooper Digitally signed by Jovan Hooper
 Date: 2026.02.27 08:47:15 -05'00'

Purchasing and Contracting Signature & Date

**DeKalb County
Department of Purchasing and Contracting
Change Order Request Form**

User Department: Department of Watershed Management	From: Purchasing & Contracting
ITB/RFP No.: 24-300223	Title: Beverage Products
Effective Date: 05/09/2024	Expiration Date: 05/08/2026
Contract APPROVED Amount: \$104,775.76	Number of Change Orders to Date: 2

Contractor(s)	Contract No(s).	Amount Spent
COCA-COLA BOTTLING COMPANY UNITED-EAST, LLC	1378111	

For Use by User Department:

Enter Recommended Change(s) and a Detailed Justification (please enter requests to extend the contract time/term or increase the contract amount with specific details to include term dates and funding amounts):

This contract will be utilized by the Department of Watershed Management to purchase Beverage products for crews to maintain safe hydration levels while working working in the field.

If an increase to funding is required, provide the following:

Total Amount of Increase: \$ 40,000.00
Funding Source: General Enterprise 3 Digit Fund Code: 511
 SPLOST Category (if applicable): _____
 CIP Line-Item No. (if applicable): _____
 Other: _____

Reginald Wells Digitally signed by Reginald Wells
 Date: 2026.02.12 10:49:49 -05'00'

Department Director Signature & Date

For Use by Purchasing and Contracting: Approved: Yes No

Additional Comments (if applicable):

Jovan Hooper Digitally signed by Jovan Hooper
 Date: 2026.02.27 08:47:23 -05'00'

Purchasing and Contracting Signature & Date