



Department of Purchasing and Contracting NON-COMPETITIVE PROCUREMENT REQUEST FORM

Requesting Department: Sanitation
Department Contact Person: Tina Phan Telephone: 404-294-2708
Email: tphan@dekalbcounty.ga.gov

Requisition Number: TBD Suggested Supplier: RDK Truck Sales
Estimated Amount of Purchase: \$505,200.00
Detailed Description of the Goods or Services to be purchased: Non CDL truck rentals

Emergency (For Emergency Requests, Please check this box and answer all questions below.)

1. Date and Time of Emergency Occurrence: 5/13/22

2. Please state the nature of the emergency posing a risk to public health, welfare, safety or resources:

Non CDL trucks rentals to assist with recycling down routes @ North Collections Lot. Delay in collecting recycling materials could cost potential health and safety to the public.

3. State how the Estimated Amount was determined to be Fair and Reasonable (attach supporting documentation):

Please see attached quote.

Sole Source (Please check box and answer all of the following completely.)

1. Provide an explanation why the product, service or supplier requested is the only method that can satisfy the requirements. Please explain why alternatives are unacceptable. Be specific with regard to specification, features, characteristics, requirements, capabilities and compatibility. (Attach additional documents, if necessary):

2. Will this purchase obligate us to a particular vendor for future purchases? (Either in terms of maintenance that only this vendor will be able to perform and/or if we purchase this item, will we need more "like" items in the future to match this one?) Explain in detail.

3. Explain the impact to the County or Public if this request is not approved.

I hereby request that this non-competitive procurement request be approved for the purchase of the above stated work, material, equipment, commodity, or service.

Department Director (Typed/Printed Name): Tracy A. Hutchinson Signature: [Signature] Date: 5/13/22

Do Not Write Below – for the Department of Purchasing and Contracting Use Only

Procurement Agent (Typed/Printed Name) Saharah N. Allen Signature: [Signature] Date: 05/16/2022

Procurement Manager (Typed/Printed Name) Phyllis A. Head Signature: _____ Date: _____

Approved Not Approved

Signature: _____, Director, Department of Purchasing and Contracting Date: _____



RDK Assets, Inc. - dba RDK Truck Sales

Toll-Free: 1-888-735-8789
3214 Adamo Dr.
Tampa, FL. 33605
Phone: 813-241-0711
Fax: 813-241-0414
Email: info@rdk.com

Quote Memorandum of Understanding

This Memorandum of Understanding identifies the commitment between RDK Assets, Inc. (RDK) and DeKalb County dated May 10, 2022. This is not a binding agreement, and all Leases are subject to the standard terms and conditions as defined on the RDK Lease Agreement. RDK agrees to the following:

- Provide four (6) New Rear Load Refuse Trucks between 8-Yards and 13-Yards to DeKalb County for a period of not less than twelve months.
- Trucks will be delivered to DeKalb County in Decatur, GA. by Date To Be Determined.
- Trucks will be picked up at the same location in Decatur, GA. at a date and time specified by DeKalb County.
- Invoice DeKalb County at a rate of \$6,800.00 per 8-yard truck and \$7,000.00 per-13-yard truck for a minimum of twelve months plus the freight of \$1,000.00 per truck (\$500 for delivery and \$500 for pickup) on the first month's invoice.

DeKalb County agrees to perform the following functions:

- Lease four (6) New Rear Load Refuse Trucks from RDK for a period of not less than 12 months.
- Provide a valid Certificate of insurance naming RDK as additional insured for each vehicle subject to the agreement.
- Promptly pre-pay all invoices before the due date, each month by wire transfer or ACH.
- Perform all normal maintenance on the trucks at the sole expense of DeKalb County.
- Reimburse RDK for all toll charges and traffic violations assessed to units in the possession of DeKalb County.
- Trucks must come back cleaned inside and out.
- New pm service on each unit at time of return at the sole expense of DeKalb County.

Richard Kemner

Name
Richard Kemner
RDK Truck Sales

Name

Title

PRICE QUOTES

SOW: To rent 4 11yd or 13 yd trucks for 12 months, and 2 8yd trucks for 12 months to assist with down routes @ the North Collection Lot.

Quote 1: 5.10.22 – Tim Kemner @ RDK Truck Sales (813-241-0711). See quote attached.

Quote 2: 5.10.22 – Scott Smith @ Big Truck Rental (813-545-0127). There are no trucks available currently.

Quote 3: 5.12.22 – Carl Gee @ United Rentals (470-390-3683). Does not have garbage trucks available.

RECOMMENDATION AND COMMENTS

NAME OF PROJECT:	RDK Truck Rental - \$505,202.00
PURCHASING AGENT:	Saharah Allen
USER DEPARTMENT:	Public Works - Sanitation
NOTES:	<ol style="list-style-type: none">1) This service is needed due to the increased demand in picking up the recycling materials the Sanitation Dept.2) Delay in collecting recycling materials which could cause potential health and safety hazard to to the community.3) Recycling waste is just as important and trash debris and both should be collected within a timely manner.
RECOMMENDATION:	My recommendation is to approve this service due to the shortage of manpower needed to perform Sanitation's services. The increased demand on the Sanitation Department and the delay in collecting recycling materials could pose a risk to the public health, welfare and safety of DeKalb's County communities.