



DeKalb County Government

Manuel J. Maloof Center
1300 Commerce Drive
Decatur, Georgia 30030

Agenda Item

File ID: 2025-1065

Substitute

8/26/2025

Purchasing Type: Change Order (CO)

Public Hearing: YES ☐ NO ☒

Department: Purchasing & Contracting

AGENDA ITEM:

Commission District(s): All

CO - Change Order No. 2 to Contract No. 1342309 Compressed Natural Gas (CNG) and Tax Services (Sole Source): for use by Public Works-Sanitation. This contract consists of purchasing compressed natural gas fuel for the County's CNG vehicles and monthly tax services. This request seeks to increase the contract funds and term through December 31, 2026. Awarded to American Fueling Systems, LLC. Amount Not To Exceed: \$1,870,080.00.

Information Contact: Michelle Butler, Chief Procurement Officer

Phone Number: (404) 687-3581

PURPOSE:

Awarded by the BOC on August 8, 2023, for an amount not to exceed \$1,000,000.00. On December 10, 2024, the BOC approved Change Order No. 1 in an amount not to exceed \$1,005,000.00. This contract consists of purchasing compressed natural gas fuel for the County's CNG vehicles and monthly tax services. Monthly tax services include, but are not limited to, Georgia Department of Revenue and Internal Revenue Service tax filings, as well as any other support services related to tax filings. This request seeks to increase the contract funds and term through December 31, 2026.

This substitute is submitted to revise the requested contract increases and other entries.

RECOMMENDATION:

Recommend approval of Change Order No. 2 with:

American Fueling Systems LLC, 121 Perimeter Center West, Suite 320, Atlanta, GA 30346

Amount Not To Exceed: \$1,870,080.00

ADDITIONAL INFORMATION:

1. Contract Effective Date: August 8, 2023
2. Contract Expiration Date: August 31, 2025
3. Amount Spent To Date: \$1,888,964.18
4. Funding: Enterprise - Operating (Sanitation)



DeKalb County
GEORGIA

Department of Purchasing and Contracting
Change Order Request Form

User Department: PW- Sanitation

From: Tracy A. Hutchinson

CPA No.: 1342309

Title: Compressed Natural Gas Fuel Station
and Sales Tax Filing Service

Effective Date: 08/08/2023

Expiration Date: 08/31/2025

Contract APPROVED Amount: \$1,126,662.42

Contractor(s)	Contract No.	Amount Spent	
American Fueling Systems	1342309	\$1,010,626.60	N/A

Total Amount Spent to Date: \$1,010,626.60

User Department Recommendation:

Renew ☒

Bid ☐

Justification:

PW - Sanitation requests a CO to extend the contract until December 31, 2026 and an additional fund of \$1,870,080.00. Please see attached further justification.

Shrawan Singh Digitally signed by Shrawan Singh
Date: 2025.08.18 12:44:16 -04'00'

Assistant Director-
Disposal and
Processing; signed
for Interim Director/
PWI Director Rick
Lester

08/18/2025

Department Director Signature

Date

Funding: General ☐ Enterprise ☒

3 Digit Fund Code 541 - Sanitation Operating

CIP Line Item No. (if applicable): _____

For Use by Purchasing and Contracting:

Approve ☒

Deny ☐

Additional Comments:

Jovan Hooper Digitally signed by Jovan Hooper
Date: 2025.08.18 13:14:35 -04'00'

Purchasing and Contracting Signature

Date