



Animal Services Enforcement
Xan Rawls, Director

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DATE: February 12, 2018

TO: Purchasing and Contracting

FROM: Director Xan Rawls 

SUBJECT: Proposed Amendment/Change Order No. to Contract No.
 with Lifeline Animal Project, Inc.

Original Contract Term and Dollar Amount: \$10,106,246

Previous Extension of the Term: N/A

Previous Changes to the Dollar Amount: N/A

Current Cumulative Contract Term Dollar Amount: \$10,106,246

Proposed Cumulative Contract Term Dollar Amount: \$11,144,534.58

Detailed Description of Requested Changes: This change order includes two items:

1. Currently specifications are being developed for a RFP for the Outsourcing of Animal Shelter Operations and Services. This will amend the current contract to add 6 months to ensure time is allotted for the full process. Price extends at current monthly cost of \$168,437.43 for July – December 2018 totaling \$1,010,624.58.
2. The current contracted services were listed at 1 specified location. A new building was constructed and opened in 2017 creating a transition period for the awarded vendor between the locations. The one time cost of these services are \$27,664.00.

Justification for the Proposed Changes and an Explanation of why the County should not consider a Competitive Bid. N/A

XR/JA