



DeKalb County
Roads and Drainage Division
Public Works Department
 Peggy V. Allen, Deputy Director, PW



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MEMORANDUM

January 28, 2026

TO: Michelle Butler, Chief Procurement Officer | Purchasing & Contracting

THROUGH: Zachary L. Williams, COO

FROM: Peggy V. Allen, DDPW

SUBJECT: **Proposed Amendment/Change Orders for DeKalb Contracts: (RFP 21-500564 Professional Engineering and Design Services for Public Works Stormwater Drainage Repair and Improvement Projects (3-Year Multiyear Contract))**

AECOM -CPA 1274788 -- (CO #3)	\$1,000,000
Lowe Eng. -CPA 1282391 -- (CO #3)	\$ 600,000
IDS -CPA 1282398 -- (CO #2)	\$ 50,000
TOTAL	\$1,650,000

Detailed Description of Requested Changes:

Original Contract Term and Dollar Amount: July 17, 2023 through December 31, 2025 and \$279,000.00

Previous Changes to the Dollar Amount: Change Order No. 1-Budget Adjustment total \$125,000; and Change Order No. 2 total \$3,050,000.00

Previous Changes to the Term: Change Order No. 2 contracts term extension for 18 months through June 30, 2027

Current Cumulative Contract Term and Dollar Amount: Contract Term expires June 30, 2027; and contracts total \$5,983,927.00.

Proposed Contract Term and Dollar Amount: Contract Term extension through December 31, 2027; and additional total cap funding \$1,835,274.00.

Detailed Description of Requested Changes:

PW-R&D requests 1) additional funding via CO #2 for IDS-CPA 1282398 for \$50,000.00; and CO #3 for both AECOM-CPA 1274788 for \$1,000,000 and Lowe-CPA 1282391 for \$600,000.00; (Total \$1,650,000.00); 2) contracts term extension for 6 months through December 31, 2027 for the 9-contract series; AND

(Continued): -

Change Orders #2-#3 – (Prof. Eng. & Des. Services for PW SW Drainage Repair & Improv.- RFP 21-500564)

- 3) In addition to CO #3 for Lowe Engineers, LLC-CPA 1282391, Ratification is requested for purchase orders totaling \$185,274.00 and issued under the existing contract for three (3) open invoices. The emergency purchases are for contracted MS4 inspections required for the county's stormwater system inventory Annual Report to the Georgia EPD to remain in compliance and maintain its federal regulated NPDES permit, and to protect the health, safety and welfare of DeKalb County residents from environmental pollutant discharges.

Justification for the Proposed Changes and an Explanation of why the County should not consider a Competitive Bid:

PW-R&D's

Project work has significantly surged and additional funding will prevent budget shortfalls to continue work without interruption. Vendors provide professional engineering and design services for localized drainage repair, stormwater improvement, dams, bridge repair and other related civil engineering projects.

cc: Crystal Manson
Desmore Joseph
Michele Smith