

Williams, Beverly D.

From: Hutchinson, Tracy A
Sent: Tuesday, March 07, 2017 1:49 PM
To: Williams, Beverly D.
Cc: Gill, Charles W.; Davis, Sonji; Head, Phyllis; Clark, Talisa R; Williams, Felton B.
Subject: Re: update on modifications to Admin building

As stated previously, the employees assigned to Beautification DeKalb will be moving from the Sanitation Administration Building which will result in 3 vacant offices on the 1st floor

Based on the aforementioned, No modifications will be needed on the 1st floor

Only 1 office was proposed for the 2nd floor -which the Department may need

With the Department requesting only 1 office - the scope of work will/has changed drastically, this ITB will need to be cancelled

A new scope of work will need to be prepared for the 1 office

Thanks in advance

Tracy Hutchinson

Sent from my iPad

On Mar 7, 2017, at 1:41 PM, "Williams, Beverly D." <bwilliams@dekalbcountyga.gov> wrote:

Good afternoon Tracy,

RDW has submitted the sub contractor agreements for this project. We need to let this company know as soon as possible how the County intends to proceed with this project. We do not want RDW incurring unnecessary expenses and time on this project.

A response from you today will be greatly appreciated.

Thanks,
Beverly D. Williams, CPPPO, CPPB, GCPA
Senior Procurement Agent
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Productivity, Accountability, Customer Service, Teamwork
<image001.png>

From: Williams, Beverly D.
Sent: Monday, March 06, 2017 10:40 AM
To: Hutchinson, Tracy A; Gill, Charles W.
Cc: Davis, Sonji; Head, Phyllis; Clark, Talisa R; Williams, Felton B.
Subject: RE: update on modifications to Admin building