

DeKalb County
Department of Purchasing and Contracting
Change Order Request Form

User Department: Facilities Management

From: Purchasing and Contracting

ITB No.: 18-100961

Title: Maintenance and Repair of Overhead Doors

Effective Date: August 28, 2018

Expiration Date: August 31, 2021

Contract Approved Amount: \$1,165,000.00

Number of Renewals to Date: 2

Contractor(s)	Contract No.	Amount Spent to Date
DH PACE COMPANY INC	1124834	\$943,431.57

User Department Recommendation:

Increase Decrease

Funding for Change Order: \$300,000.00

(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General Enterprise 3 Digit Fund Code 100

CIP Line Item No. (if applicable): _____ SPLOST _____

Justification: Facilities Management is requesting extension of contract until new contract is in place. Also, an additional \$300,000.00 for routine maintenance and future projects.



 Department Director Signature

7.8.21

 Date

For Use by Purchasing and Contracting:

Approve Deny

Additional Comments:

Delois Robinson

 Purchasing and Contracting Signature

July 11, 2021

 Date

**DeKalb County
Department of Purchasing and Contracting
Change Order Request Form**

User Department: Watershed Management (DWM)

From: Purchasing and Contracting

ITB No.: 18-100961

Title: Maintenance and Repair of Overhead Doors

Effective Date: August 28, 2018

Expiration Date: August 31, 2021

Contract Approved Amount: \$1,165,000.00

Number of Renewals to Date: 2

Contractor(s)	Contract No.	Amount Spent to Date
DH PACE COMPANY INC	1124834	\$943,431.57

User Department Recommendation:

Increase Decrease

Funding for Change Order: \$60,000.00

(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General Enterprise 3 Digit Fund Code 511
CIP Line Item No. (if applicable): _____ SPLOST _____

Justification:

The Department of Watershed Management (DWM) is requesting additional funds in the amount of \$60,000.00 for the extension of CPA # 1124834 through December 2021 to continuing providing the purchase and installation, maintenance, repair and/or replacement of all overhead doors

Reginald Wells

Digitally signed by Reginald Wells
Date: 2021.07.09 14:21:52 -04'00'

7/9/2021

Department Director Signature

Date

For Use by Purchasing and Contracting:

Approve Deny

Additional Comments:

Delois Robinson

Digitally signed by Delois Robinson
Date: 2021.07.11 20:05:20 -04'00'

July 11, 2021

Purchasing and Contracting Signature

Date

**DeKalb County
Department of Purchasing and Contracting
Change Order Request Form**

User Department: Fire Rescue (FR)

From: Purchasing and Contracting

ITB No.: 18-100961

Title: Maintenance and Repair of Overhead Doors

Effective Date: August 28, 2018

Expiration Date: August 31, 2021

Contract Approved Amount: \$1,165,000.00

Number of Renewals to Date: 2

Contractor(s)	Contract No.	Amount Spent to Date
DH PACE COMPANY INC	1124834	\$943,431.57

User Department Recommendation:

Increase

Decrease

Funding for Change Order: \$ 50,000⁰⁰

(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General

Enterprise

3 Digit Fund Code 270

CIP Line Item No. (if applicable): _____ SPLOST _____

Justification:

Fire Rescue recommends extending the current contract with DH Pace in the amount of \$50,000⁰⁰. The service has been exceptional.



Department Director Signature

7.8.21

Date

For Use by Purchasing and Contracting:

Approve

Deny

Additional Comments:

Delois Robinson

Digitally signed by Delois Robinson
Date: 2021.07.08
15:55:31 -04'00'

7/8/21

Purchasing and Contracting Signature

Date