



DeKalb SPLOST Change Order Request Administrative Authorization

ITB No. 22-101543 **Contract No.** 1323051 **Change Order #** 2
Request Date 9/20/2024 **Project Type** Roadway Resurfacing
Project Description SPLOST 2A – approximately 25 miles of roadway resurfacing
Previous Change Order: #1- Extend to 8/31/2024
Contractor ER Snell (CPA 1323051) **Purchase Order Authorized Amount** \$22,483,778.80
Change Order Amount \$0.00 **Change to Purchase Order** 0%
Requester Name Michael Malcom
Requester Title / Department Construction Manager

Items for Proposed Change or Addition

Item	Unit of Measure	Quantity	Unit Cost	Total Cost
Time Extension	Days	90	N/A	N/A

Explanation of Necessity for Change or Addition The previous change order extended this contact's completion date to 8/31/2024. Delays due to weather and additional base work required to repair various roadways have resulted in extending the contact completion date to 11/30/2024.

Division Manager _____ Date 9/25/24

Director _____ Date 9/22/2024
Michael Malcom Digitally signed by Michael Malcom
DN: cn=Michael Malcom, email=malcomm@dekalbcountyga.gov, o=DeKalb County, ou=Information Technology Services, c=US

SPLOST PM Construction Manager _____ Date _____

 SPLOST PM Coordinator _____ Date 9/26/2024

Zachary Williams/COO/Executive Assistant _____ Date 9/30/24

E.R. Snell Contracting, Inc. 09/25/2024
 Contractor Name Print _____ Date _____

 Contractor Sign Tom Bower
Vice President
 Contractor Title _____

The Chief Executive Officer or his designee shall have the authority to approve and execute a Change Order lowering the Contract Price or increasing the Contract Price up to twenty percent (20%) of the original Contract Price provided that the total amount of the increase authorized by such Change Order is less than \$100,000.



DeKalb County
Roads and Drainage Division
Public Works Department
Peggy V. Allen, Deputy Director, PW

Chief Executive Officer
 Michael Thurmond
Board of Commissioners

District 1
 Robert Patrick

District 2
 Jeff Rader

District 3

District 4
 Steve Bradshaw

District 5
 Mereda Davis Johnson

District 6
 Edward "Ted" Terry

District 7

REVISED

MEMORANDUM

September 23, 2024

TO: Michelle Butler, Chief Procurement Officer | Purchasing & Contracting

THROUGH: Zachary L. Williams, COO
 Rick Lemke, Public Works Director

Richard W. Lemke

Digitally signed by Richard W. Lemke
 Date: 2024.09.26 13:46:05 -04'00'

FROM: ✓ Peggy V. Allen, DDPW, Roads and Drainage

SUBJECT: Proposed Amendment/Change Order No. 2 to DeKalb Contract 1323051 – E.R. Snell Contractor, Inc. (ITB No. 21-101447 – SPLOST Phase 2A Road Resurfacing Project (365-Day Contract))

Original Contract Term and Dollar Amount: April 28, 2023 through April 30, 2024 and \$22,483,778.80

Previous Changes to the Dollar Amount: Change Order No. 1 Extension only with no additional funds

Previous Changes to the Term: Change Order No. 1 Extension for 4 months through August 31, 2024

Current Cumulative Contract Term and Dollar Amount: Ends August 31, 2024 and \$11,069,411.59

Proposed Contract Term and Dollar Amount: Contract Time Extension for 90 Days through November 30, 2024 with no additional funds.

Detailed Description of Requested Changes: R&D requests a contract extension through November 30, 2024 without additional funding for SPLOST Phase 2A (ITB 22-101543). This extension will allow the contractor to complete the road resurfacing work.

Justification for the Proposed Changes and an Explanation of why the County should not consider a Competitive Bid:

A previous Change Order No. 1 Extension was approved through 8/31/2024 due to delay in start of work, inclement rainy and hot weather during paving seasons. This Change Order No. 2 request is to extend contract time for an additional 90 days to allow the contractor adequate time to complete the work delayed again by inclement rainy and hot weather this paving season and the additional base work required for the project work.

cc: Crystal Creekmore
 Desmore Joseph
 Michele Smith