



DeKalb County
Department of Purchasing and Contracting
Change Order Request Form

User Department: Recreation, Parks, & Cultural Affairs	From: Purchasing & Contracting
ITB No. 23-101616	Title: Restoration and Maintenance of Athletic Fields (Annual Contract with 2 Options to Renew)
Effective Date: April 9, 2024	Expiration Date: May 31, 2026
Contract APPROVED Amount: \$1,055,595.76	Number of Change Orders to Date: 1

Contractor(s)	Contract No.	Agrees to Extend
JMB Landscaping Inc.	1373363	N/A

User Department Recommendation: Renew Bid Increase Decrease

Funding for Renewal Term: 200,000
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General Enterprise 3 Digit Fund Code _____ SPLOST Category _____
CIP Line Item No. (if applicable): _____

Justification:

RPCA recommends increasing contract #1373363 for the maintenance of athletic fields throughout the park system.

Christopher Bass Digitally signed by Christopher Bass
Date: 2026.04.06 22:40:43 -04'00'

4/6/26

Department Director Signature

Date

For Use by Purchasing and Contracting: Approve Deny

Additional Comments:

Djuana Herron Digitally signed by Djuana Herron
Date: 2026.04.20 19:09:27 -04'00'

04/20/2026

Purchasing and Contracting Signature

Date