

DeKalb County
Department of Purchasing and Contracting
Change Order Request Form

User Department: Watershed Management	From: Purchasing and Contracting
ITB/RFP No.: ITB No. 21-101446	Title: On-Call Mechanical, Electrical, Instrumentation and Controls, Maintenance Services(Three (3) Year Multiyear Contract)
Effective Date: 09/23/2022	Expiration Date: 12/31/2025
Contract APPROVED Amount: \$16,846,500.00	Number of Change Orders to Date: 0

Contractor(s)	Contract No(s).	Amount Spent
River 2 Tap, Inc.	1297338	\$10,826,873.43

For Use by User Department:

Enter Recommended Change(s) and a Detailed Justification (please enter requests to extend the contract time/term or increase the contract amount with specific details to include term dates and funding amounts):

This contract will be utilized to for mechanical, instrumentation and controls maintenance at the County's water treatment facility, wastewater treatment facilities and pump station and storage tanks. This contract will be use for on-call support on an as needed basis to ensure operational functionality of the County's water/wastewater system. DWM is working with P & C to rebid this service. DWM would like to increase funding and extend the time to match the term of the contract through 12/31/2026.

The following projects will occur during this period and funds are needed for equipment, repairs and maintenance :
 Caustic to lime project at Scott Candler Water Plant
 Repairs and Replacement of four (4) Clarifiers at Polebridge Wastewater plant
 Liftstation pump conversion LCC 1&2, Roadhaven Pole barn

If an increase to funding is required, provide the following:

Total Amount of Increase: \$ 5,000,000.00
Funding Source: General ☐ Enterprise ☒ 3 Digit Fund Code: 511
 SPLOST Category (if applicable): _____
 CIP Line-Item No. (if applicable): _____
 Other: _____

Reginald Wells

Digitally signed by Reginald Wells
 Date: 2025.04.30 11:04:58 -04'00'

Department Director Signature & Date

For Use by Purchasing and Contracting:

Approved: Yes ☒ No ☐

Additional Comments (if applicable):

**Crystal
Manson**

Digitally signed by Crystal
Manson
Date: 2025.05.01
12:46:29 -04'00'

Purchasing and Contracting Signature

DeKalb County
Department of Purchasing and Contracting
Change Order Request Form

User Department: Watershed Management	From: Purchasing and Contracting
ITB/RFP No.: ITB No. 21-101446	Title: On-Call Mechanical, Electrical, Instrumentation and Controls, Maintenance Services(Three (3) Year Multiyear Contract)
Effective Date: 09/23/2022	Expiration Date: 12/31/2025
Contract APPROVED Amount: \$12,636,000.00	Number of Change Orders to Date: 0

Contractor(s)	Contract No(s).	Amount Spent
Tesco Controls, Inc	1297329	\$2,325,000.00

For Use by User Department:

Enter Recommended Change(s) and a Detailed Justification (please enter requests to extend the contract time/term or increase the contract amount with specific details to include term dates and funding amounts):

This contract will be utilized to for mechanical, instrumentation and controls maintenance at the County's water treatment facility, wastewater treatment facilities and pump station and storage tanks. This contract will be use for on-call support on an as needed basis to ensure operational functionality of the County's water/wastewater system. DWM is working with P & C to rebid this service. DWM would like to extend the time to match the term of the contract through 12/31/2026. No additional funds needed .

If an increase to funding is required, provide the following:

Total Amount of Increase: \$ 0

Funding Source: General ☐ Enterprise ☒ 3 Digit Fund Code: 311

SPLOST Category (if applicable): _____

CIP Line-Item No. (if applicable): _____

Other: _____

Reginald Wells

Digitally signed by Reginald Wells
Date: 2025.04.30 11:03:45 -04'00'

Department Director Signature & Date

For Use by Purchasing and Contracting:

Approved: Yes ☒ No ☐

Additional Comments (if applicable):

**Crystal
Manson**

Digitally signed by Crystal
Manson
Date: 2025.05.01
12:45:36 -04'00'

Purchasing and Contracting Signature