



Business Systems & Consultants, Inc.

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DeKalb County Government
Department of Purchasing and Contracting – 2nd Floor
1300 Commerce Drive
Decatur, GA 30030
Attention: Jenifer Chapital, Procurement Agent

Re: Sole Source Letter

Good morning Jennifer,

The purpose of this letter is to let you know that Business Systems & Consultants, Inc. (BSC) is a sole source provider for the Dekalb County Police Department for the conversion of the microfilm scanning conversion project. We have been in this business for over 30 years and are very experienced with the needs of the department. DCPD will never lose chain of custody of their microfilm as BSC will monthly pick up the film and transfer to our bureau site. I currently have GCIC CJIS certificate of awareness training.

In addition to our operational experience, we have an in-house team of technical personnel to assist in this project as needed. BSC's technical team has experience with the current software that the DCPD is using (OnBase) and will be able to ensure that all records are converted and then ultimately assist in the uploading into the OnBase repository.

If I can be of any further assistance, please feel free to call anytime.

Sincerely,

A handwritten signature in black ink, appearing to read 'Rick Romano', is written over a printed name. The signature is fluid and cursive.

Rick Romano