



**DeKalb County
Department of Purchasing and Contracting
Change Order Request Form**

User Department: Fire Rescue	From: Purchasing and Contracting Department
ITB No. 19-101194	Title: Inspection, Care, Maintenance and Cleaning of Personal Protective Equipment (Multiyear Contract – 5 Years)
Effective Date: April 28, 2020	Expiration Date: April 27, 2025
Contract APPROVED Amount: \$820,000.00	Number of Change Orders to Date: 1

Contractor(s)	Contract No.	Agrees to Extend
North America Fire Equipment Company, Inc. (NAFECO)	1210840	Yes

User Department Recommendation: Renew Bid Increase Decrease

Funding for Renewal Term: 338,000.00
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General Enterprise 3 Digit Fund Code 270 SPLOST Category _____
CIP Line Item No. (if applicable): _____

Justification:

To extend contract 6 months in order to allow time for new invitation to bid (through October 27, 2025). This amount will cover the additional period as well as needed increase to funding for the current contract period.

Addition - (\$98K) We estimate 6 pickups of gear in a month. We will want to issue the estimate PO's for April & May to the vendor for scheduling purposes. This equates to needing \$118K. Currently there is \$70K available on the contract through 4/27/25 but we need to take into account any previous orders that did not fall into our new system of reserving funds.

Extension - (\$240K) For the 6 month period we are requesting coverage for 4 months of pickups (ending September).


Darnell Fullum (Feb 6, 2025 15:19 EST)

Feb 6, 2025

Department Director Signature

Date

For Use by Purchasing and Contracting: Approve Deny

Additional Comments:

Purchasing and Contracting Signature

Date