



DeKalb County  
GEORGIA

Department of Purchasing and Contracting  
Change Order Request Form

**User Department:** Sanitation **From:** Tracy A. Hutchinson

**CPA No.:** 1328331 **Title:** DeKalb County's GDOT Gateways  
Landscaping Design Installation

**Effective Date:** 5/5/23 **Expiration Date:** 12/31/2028

**Contract APPROVED Amount:** \$4,853,295

Contractor(s)	Contract No.	Amount Spent	
Russell Landscape	1328331	\$3,382,149.09	N/A

**Total Amount Spent to Date:** \$3,382,149.09

**User Department Recommendation:** Renew  Bid

**Justification:**  
Sanitation requests a change order #2 to the contract and an additional \$216,000.00. Consist of a turnkey installation wildflower project to include all the necessary steps to establish a permanent perennial cover at four locations. (Please see below for list of locations)

*[Signature]* 7/30/24  
Department Director Signature Date

**Funding:** General  Enterprise  3 Digit Fund Code 320 - *Time of Slabote*

CIP Line Item No. (if applicable): SPLOST-216,000 - 104703-60651-544401  
*14.5.602000*

**For Use by Purchasing and Contracting:** Approve  Deny

**Additional Comments:**  
The intersection of the Mason Mill Trail with North Druid at Spring Creek  
Ponce de Leon & North Decatur  
Memorial Drive & Covington Drive  
North Druid Hills & Clairmont Road Intersection *North Druid Hills & Clairmont Rd Intersection*

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Purchasing and Contracting Signature Date