

**DeKalb County
Department of Purchasing and Contracting
Change Order Request Form**

User Department: PW-Roads & Drainage	From: Purchasing & Contracting
RFP No.: 21-101419	Title: Hot Asphaltic Mix Concrete - (Annual Contract with 2 Options to Renew)
Effective Date: 12/14/2021	Expiration Date: 12/31/2025
Contract APPROVED Amount: \$ 3,930,000.00	Number of Change Orders to Date: #3

Contractor(s)	Contract No(s).	Amount Spent
J. T. Asphalt, LLC	1275648	\$349,507.06
Pittman Construction Co., Inc.	1274332	\$171,616.28
Metro Materials, Inc.	1275653	\$653,699.43

For Use by User Department:

Enter Recommended Change(s) and a Detailed Justification (please enter requests to extend the contract time/term or increase the contract amount with specific details to include term dates and funding amounts):

PW-R&D requests Change Order No. 4 to CPA 1275648-J. T. Asphalt; AND
Change Orders No. 4 to both CPA 1274332-Pittman and CPA 1275653-Metro Materials, Inc.
for terms extension through December 31, 2026 without additional funds.

This request will allow the contractors to continue providing uninterrupted supply of materials to repair and maintain safe roadways for County citizens.

If an increase to funding is required, provide the following:

Total Amount of Increase: \$ 0.00

Funding Source: General ☐ Enterprise ☒ 3 Digit Fund Code: 581 – (Stormwater Mgmt.- Ops.)

SPLOST Category (if applicable): _____

CIP Line-Item No. (if applicable): _____

Other: _____

Department Director Signature & Date

(Peggy V. Allen, DDPW)

9-25-2025



For Use by Purchasing and Contracting:

Approved: Yes ☐ No ☐

Additional Comments (if applicable):

Purchasing and Contracting Signature & Date