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MEMO

June 5, 2017

TO:

Delois Robinson, Deputy Director, Purchasing & Contracts

FROM:

Larry Jacobs, Deputy Director, Finance/Risk Management

RE:

Conduent (formerly Buck) Amendment/CPA # 1045681

The Risk Management Division of the Finance Dept. is requesting a contract amendment for Conduent Consulting. The amended contract would add a new service that was not included in the initial SOW.

Specifically, we are seeking to redesign DeKalb's retiree medical program to achieve cost savings. The expanded SOW will provide strategic advice and alternate approaches to meet this objective. Conduent will also provide guidance and outline strategies to mitigate the Counties growing OPEB liability.

We are requesting approval of these consulting services in amount no to exceed \$15,000.00 as a one-time fee.

Larry Jacobs