

**INTERDEPARTMENTAL
MEMORANDUM**

TO: Robert Gordon, Director, Fleet
FROM: Tammy Shew, Senior Procurement Agent, Team B
SUBJECT: HGACBUY Contract # FS12-19-Rosenbauer Pumper Commander Chassis Fire Truck
DATE: June 14, 2023

It is requested that you do the following:

1. Please review the attached bids associated with the above referenced solicitation and provide your award recommendation. You are looking for the lowest, responsive and responsible bidder. Your review should ensure that you are confident that your recommended supplier(s) can in fact provide the goods and services required.
2. Please provide the following information in the space provided on page two:
 - a. Specific justification why in your professional opinion the recommended vendor should be awarded the contract.
 - b. Advise of any problems in connection with the selected vendor(s), if any exist.
 - c. If you find bidders who offer lower prices than your recommended supplier(s), then you must provide specific justification why they are either non-responsive* (did not follow the instructions found in the solicitation) or non-responsible** (not able to perform/deliver as minimally required according to the scope of work found in the solicitation).

**Note – The Department of Purchasing and Contracting is ultimately responsible in determining if a bidder is non-responsive, but input/feedback from the user department is always important to us.*

***Note – The user department and the Department of Purchasing and Contracting must mutually agree before determining if a bidder is non-responsible.*

3. Return required documents within 10 business days.

If you have any questions, please call me at 404-687-2796.



User Department's Recommendation : SUBJECT: HGACBuy Contract # FS12-19-Rosenbauer
Pumper Commander Chassis Fire Truck

Recommended Bidder: Rosenbauer South Dakota, LLC meets our approval.

Project Amount: \$11,925,636.00

Funding: Vehicle Replacement Fund

General Enterprise 3 Digit Fund Code #621

CIP Line Item No. (if applicable): _____

Disbarment and Suspension checks completed-Yes

Justification:

It is recommended that Rosenbauer South Dakota, LLC, be the Vendor for this Rosenbauer Pumper Commander Chassis Fire Truck, by reason of, they have already been awarded the bid through HGAC Buy Contract.

Buying off HGAC Buy contract is as competitive as bidding on the open market but greatly reduces the overall procurement time since it's already gone through either a competitive bid process or competitive proposal process.

The pumper truck is a fire suppression apparatus which has a main purpose of transporting the fire crew, water, and equipment to an emergency scene. The pumper truck is responsible for the primary fire attack on the fire scene. Pumper trucks are also equipped with lifesaving Emergency Medical Equipment. Fire Rescue Pumpers supply hose lines with water used for extinguishment, making their presence necessary for efficient fire suppression operations. DeKalb Fire Rescue currently has twenty-three front line pumpers, and thirteen reserve pumpers. As of now, several of the apparatus have reached the end of their service life and need to be replaced. This purchase is to replace 7 (seven) pumper fire trucks and there will be 5 additions to the Fleet.

Tommy Corby 6-15-2023
Name, Title Date
Fleet Specification Analyst

Robert York
Department Director Date
6-15-2023