

**DeKalb County
Department of Purchasing and Contracting
Contract Renewal Request Form**

User Department: Fleet Management	From: Vernetha Halls
ITB No.: 1055622	Title: Maintenance, Cleaning & Inspection of Fuel Tanks
Effective Date: March 27, 2017	Expiration Date: March 30, 2018
Contract APPROVED Amount:	Number of Renewals to Date: 1
Amount Released: \$108 000.00	

Contractor(s)	Contract No.	Agrees to Extend
SP Petroleum	1055622	Yes

User Department Recommendation: Renew Bid

Funding for Renewal Term: \$175,000
 (Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General Enterprise 3 Digit Fund Code 611
 CIP Line Item No. (if applicable): _____

Award Amount(s):

Vendor 1: _____ Name/Amount Vendor 2: _____ Name/Amount

Vendor 3: _____ Name/Amount Vendor 4: _____ Name/Amount

Justification:
 Renewal for services rendered for the inspections, maintenance and cleaning of tanks. Undetermined amounts of monthly inspections required to remain State compliance, replacements of out-dated tanks and replacements of non-compliance oil tanks at Site E.

Robert Gordon 23/01/18
 Department Director Signature Date

For Use by Purchasing and Contracting: Approve Deny

Additional Comments:

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 Purchasing and Contracting Signature Date