



**DeKalb County
Department of Purchasing and Contracting
Change Order Request Form**

User Department: Sanitation	From: Purchasing & Contracting
ITB No.: 18-100994	Title: Landscape Maintenance Services – Public Grounds and Parks (Annual Contract with 2 Options to Renew)
Effective Date: February 26, 2019	Expiration Date: March 31, 2022
Contracts APPROVED Amount: \$5,697,077.85	Number of Renewals to Date: 2

Contractor(s)	Contract No.	Agrees to Extend
Artscape, Inc.	1149305	yes
MJ Lawn & Maintenance Services, LLC	1149307	yes
The Simmons Group, Inc.	1149282	yes

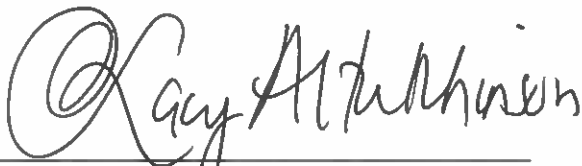
User Department Recommendation: Renew Bid Increase Decrease

Funding for Renewal Term: \$90,000.00
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

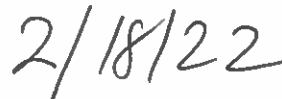
Funding: General Enterprise 3 Digit Fund Code 541 SPLOST Category _____
CIP Line Item No. (if applicable): _____

Justification:

PW-Sanitation would like to request for an additional \$90,000.00 and to extend the contract with Artscape, Inc. until December 31, 2022 while a new ITB is in process. This contract provides mowing and maintenance service for all Sanitation facilities.



Department Director Signature



Date

For Use by Purchasing and Contracting: Approve Deny

Additional Comments:

Purchasing and Contracting Signature

Date