



DeKalb County  
GEORGIA

Department of Purchasing and Contracting  
Change Order Request Form

User Department: **Sanitation** From: **Tracy A. Hutchinson**  
 CPA No.: **N/A** Title: **Sole Source**  
 Effective Date: **9/27/2022** Expiration Date:  
 Contract APPROVED Amount: **\$270,361.00**

Contractor(s)	Contract No.	Amount Spent
Perennial Energy	N/A PO 1309823	N/A

Total Amount Spent to Date: \$25,536.10

**User Department Recommendation:** Renew  Bid

**Justification:**  
 PW - Sanitation is requesting an additional \$19,842.00 to replace pneumatic shutdown valves with an electric shutdown valve (\$15,293.00) and to replace 8" flow control valve with a 10" FCV (\$4,550.00) for the new methane gas burner previously approved by the BOC on September 27, 2022. +

*Tracy A. Hutchinson*  
 Department Director Signature \_\_\_\_\_ Date 1/26/23  
 542  
 1411 - Sanitation Enterprise Capital  
 Funding: General  Enterprise  3 Digit Fund Code \_\_\_\_\_  
 CIP Line Item No. (if applicable): 542

**For Use by Purchasing and Contracting:** Approve  Deny

**Additional Comments:**

*Phyllis A. Head*  
 Purchasing and Contracting Signature \_\_\_\_\_ Date 01/26/2023