



**DeKalb County
Department of Purchasing and Contracting
Change Order Request Form**

User Department: Recreation, Parks and Cultural Affairs	From: Purchasing & Contracting
CPA No.: 1367184	Title: COOP – Sports Lighting Solutions with Related Technology, Equipment, and Services
Effective Date: June 16, 2023	Expiration Date: June 16, 2027
Contract APPROVED Amount: \$960,000.00	Number of Change Orders to Date: 0

Contractor(s)	Contract No.	Agrees to Extend
Musco Sports Lighting LLC	1367184	N/A

User Department Recommendation: Renew Bid Increase Decrease

Funding for Renewal Term: 270,000

(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General Enterprise 3 Digit Fund Code _____ SPLOST Category _____
CIP Line Item No. (if applicable): 86101

Justification:

This change order request is necessary to increase available contract funding under CPA No. 1367184 for LED sports lighting for Kittredge Park. The County will be funding the lighting upgrades associated with Sourcewell contract with Musco Sports Lighting LLC. The additional funding will support procurement of lighting equipment, associated technology, installation coordination, and project implementation necessary to improve visibility, operational safety, energy efficiency, and overall functionality. The existing cooperative agreement provides continuity, system compatibility, standardized equipment, and a 30 year maintenance agreement.

Christopher Bass Digitally signed by Christopher Bass
Date: 2026.05.27 10:11:01 -04'00'

05/27/2026

Department Director Signature

Date

For Use by Purchasing and Contracting:

Approve Deny

Additional Comments:

Djuana Herron

June 5, 2026

Purchasing and Contracting Signature

Date