

User Department: Sanitation	From: Purchasing & Contracting
ITB No. 22-101520	Title: Landscape Maintenance Services for Public Grounds
Effective Date:	Expiration Date: June 30, 2026
Contract APPROVED Amount: \$4,956,583.00	Number of Change Orders to Date: Various

Contractor(s)	Contract No.	Agrees to Extend
Artscape, Inc.,	1325124	Yes
The Simmons Group, LLC	1325126	Yes
Let Us Love Your Lawn, Inc.	1325127	Yes


User Department Recommendation: Renew Bid Increase Decrease

Funding for Renewal Term: **\$100,000.00**
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General Enterprise 3 Digit Fund Code **541** SPLOST Category _____
CIP Line Item No. (if applicable): _____

Justification:

Sanitation is requesting a Change Order (CO) to extend The Simmons Group, LLC contract through December 31, 2026, and to increase the contract by \$100,000.00. This contract provides landscaping, mowing, and maintenance services for Sanitation properties. The requested CO will ensure continuity of services while allowing sufficient time to complete the Invitation to Bid (ITB) process currently in progress.



Department Director Signature

5-16-26

Date

For Use by Purchasing and Contracting: Approve Deny

Additional Comments:

Djuana Herron

Digitally signed by Djuana Herron
Date: 2026.05.19 08:33:47 -04'00'

5/19/26

Purchasing and Contracting Signature

Date



DeKalb County
GEORGIA

DeKalb County
Department of Purchasing and Contracting
Change Order Request Form

User Department: Facilities Management	From: Purchasing & Contracting
ITB No. 22-101520	Title: Landscape Maintenance Services for Public Grounds
Effective Date:	Expiration Date: June 30, 2026
Contract APPROVED Amount: \$4,956,583.00	Number of Change Orders to Date: Various

Contractor(s)	Contract No.	Agrees to Extend
Artscape, Inc.,	1325124	Yes
The Simmons Group, LLC	1325126	Yes
Let Us Love Your Lawn, Inc.	1325127	Yes

User Department Recommendation: Renew Bid Increase Decrease

Funding for Renewal Term: **\$688,890.00**
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General Enterprise 3 Digit Fund Code 100 SPLOST Category _____
CIP Line Item No. (if applicable): _____

Justification:
Facilities Management is requesting the above landscaping maintenance contracts be extended to December 31, 2026 due to a delay in the new solicitation. Requesting the following increases for each contract:

- Let Us Love Your Lawn - \$260,000 - For monthly services, service calls and seasonal flowers
- The Simmons Group - \$ 338,890 - For monthly services and service calls
- ArtScape - \$90,000 - For monthly services and service calls

Clyde D. Small 4/15/2026
Department Director Signature Date

For Use by Purchasing and Contracting: Approve Deny

Additional Comments:

Djuana Herron 5/19/26
Digitally signed by Djuana Herron
Date: 2026.05.19 08:34:25 -0400
Purchasing and Contracting Signature Date



DeKalb County
Department of Purchasing and Contracting
Change Order Request Form

User Department: Recreation, Parks & Cultural Affairs	From: Purchasing & Contracting
ITB No. 22-101520	Title: Landscape Maintenance Services for Public Grounds
Effective Date:	Expiration Date: June 30, 2026
Contract APPROVED Amount: \$4,956,583.00	Number of Change Orders to Date: Various

Contractor(s)	Contract No.	Agrees to Extend
Artscape, Inc.,	1325124	Yes
The Simmons Group, LLC	1325126	Yes
Let Us Love Your Lawn, Inc.	1325127	Yes

User Department Recommendation: Renew Bid Increase Decrease

Funding for Renewal Term: **\$78,120.00**
 (Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General Enterprise 3 Digit Fund Code _____ SPLOST Category _____
 CIP Line Item No. (if applicable): _____

Justification:

RPCA is requesting that Let Us Love Your Lawn, Inc. contracts to be extended to December 31, 2026.

Christopher Bass Digitally signed by Christopher Bass
Date: 2026.04.22 08:14:09 -04'00'

Department Director Signature

4/22/2026

Date

For Use by Purchasing and Contracting: Approve Deny

Additional Comments:

Djuana Herron Digitally signed by Djuana Herron
Date: 2026.05.19 08:34:52 -04'00'

Purchasing and Contracting Signature

5/19/26

Date