



Department of Purchasing and Contracting
NON-COMPETITIVE PROCUREMENT REQUEST FORM

PO # 1078126

Requesting Department: Fire Rescue Services
Department Contact Person: Deputy Chief Jason G. Smit Telephone: 404 6558496
Email: jgsmit@dekalbcountyga.gov

Requisition Number: 726278 Suggested Supplier: Belfor Property Restorat
Estimated Amount of Purchase: \$ 93,073.35
Detailed Description of the Goods or Services to be purchased: Fire Station 24 mold remediation and restoration.

Emergency (For Emergency Requests, Please check this box and answer all questions below.)

1. Date and Time of Emergency Occurrence: 7/14/17 and presently ongoing

2. Please state the nature of the emergency posing a risk to public health, welfare, safety or resources:

Mold in the fire station living quarters. See Indoor Environmental Assessment completed by Insite Environmental, LLC. This poses a serious health problem to the staff assigned to Fire Station 24. Emergency procurement is required to reduce the amount of time service will be impacted.

3. State how the Estimated Amount was determined to be Fair and Reasonable (attach supporting documentation):

See Belfor Property Restoration proposal and cost for services.

Sole Source (Please check box and answer all of the following completely.)

1. Provide an explanation why the product, service or supplier requested is the only method that can satisfy the requirements. Please explain why alternatives are unacceptable. Be specific with regard to specification, features, characteristics, requirements, capabilities and compatibility. (Attach additional documents, if necessary.):

2. Will this purchase obligate us to a particular vendor for future purchases? (Either in terms of maintenance that only this vendor will be able to perform and/or if we purchase this item, will we need more "like" items in the future to match this one?) Explain in detail.

3. Explain the impact to the County or Public if this request is not approved.

I hereby request that this non-competitive procurement request be approved for the purchase of the above stated work, material, equipment, commodity, or service.

Department Director (Typed/Printed Name): Darnell D. Fullu Signature: [Signature] Date: 9/6/17

Do Not Write Below -- for the Department of Purchasing and Contracting Use Only

Recommendation and Comments

UD obtained quotes. The employees' health are at risk if work is not started immediately. [Signature]

Approved Not Approved

Signature: [Signature] Director, Department of Purchasing and Contracting Date: 9/7/17