

DeKalb County  
 Department of Purchasing and Contracting  
 Contract Renewal Request Form

<b>User Department:</b> Watershed Management	<b>From:</b> Kyheem Bristol
<b>ITB No.:</b> 16-100704	<b>Title:</b> Electric Switchgear Inspection and Repair (Annual Contract with 2 Options to Renew)
<b>Effective Date:</b> 10/11/2016	<b>Expiration Date:</b> 10/10/2017
<b>Contract APPROVED Amount:</b> \$1,891,250.00	<b>Number of Renewals to Date:</b> 0

Contractor(s)	Contract No.	Amount Spent	Agrees to Extend
Cleveland Electrical Company	1034154	\$776,382.53	

**User Department Recommendation:** Renew  Bid

**Funding for Renewal Term:** \$1,891,250.00  
 (Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

**Funding:** General  Enterprise  3 Digit Fund Code 511  
 CIP Line Item No. (if applicable): \_\_\_\_\_

**Justification:**  
 The aforementioned contract is set to expire October 10, 2017 and requires a renewal for utilization by the Department of Watershed Management for the period of October 11, 2017 – October 10, 2018. This contract provides a vital service to all three (3) treatment facilities and the collection system. Switchgears are critical components in all those areas. They ensure continuity of power throughout the facilities should there be an interruption on one of the power sources. Proper maintenance and testing is important to ensure the equipment and devices are operating correctly. In this next contract term there will be an increase in the amount we utilize as we will be replacing the older and outdated equipment, where some items could reach over \$100,000.00 in a single purchase. *QHR*

*Scott L. Soul* 8/24/2017  
 Department Director Signature Date

**For Use by Purchasing and Contracting:** Approve  Deny

**Additional Comments:**

*C Horner* 8/25/17  
 Purchasing and Contracting Signature Date