

DeKalb County
Department of Purchasing and Contracting
Contract Renewal Request Form

User Department: Facilities Management	From: Purchasing and Contracting Department
ITB No.: 16-100794	Title: On Call Heating Ventilation and Air Conditioning (HVAC) (Annual Contract with 2 Options to Renew)
Effective Date: February 28, 2017	Expiration Date: February 28, 2019
Contract APPROVED Amount: \$4,000,000.00	Number of Renewals to Date: 1

Contractor(s)	Contract No.	Agrees to Extend
Galgon HVAC & Mechanical Service, Inc.	1052210	Yes
Mann Mechanical Company, LLC	1052207	Yes

User Department Recommendation: Renew Bid

Funding for Renewal Term: \$1,500,000.00
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General Enterprise 3 Digit Fund Code 100
CIP Line Item No. (if applicable): _____ SPLOST _____

Award Amount(s):

Vendor 1: Galgon HVAC & Mechanical Service, Inc. \$ 750,000.00

Vendor 2: Mann Mechanical Company, LLC \$ 750,000.00

Justification: *Facilities Management is requesting renewal of contract. Both vendors have provided good service.*

Clyde D. Howell Department Director Signature 12/14/18 Date

For Use by Purchasing and Contracting: Approve Deny

Additional Comments:

Delaw Robinson Purchasing and Contracting Signature 12/27/18 Date