



DeKalb County
Department of Purchasing and Contracting
Change Order Request Form

User Department: Facilities Management	From: Purchasing & Contracting
ITB No.: 22-101520	Title: Landscape Maintenance Services for Public Grounds (Annual w/2 Options to Renew)
Effective Date: March 14, 2023	Expiration Date: March 31, 2026
Contract APPROVED Amount: \$2,176,529.00	Number of Change Orders to Date: 3

Contractor(s)	Contract No.	Agrees to Extend
Let Us Love Your Lawn	1325127	N/A

User Department Recommendation: Renew ☐ Bid ☐ Increase ☒ Decrease ☐

Funding for Renewal Term: \$200,000.00
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)

Funding: General ☐ Enterprise ☐ 3 Digit Fund Code _____ SPLOST ☒ Category _____
CIP Line Item No. (if applicable): _____

Justification:
Facilities Management is requesting to add SPLOST project to upgrade outdoor infrastructure at Lou Walker Senior Center to the above contract. Requesting \$200,000 be added to cover the project.

SPLOST Program Management Coordinator: Bernest Haughton

SPLOST Approved Funding Amount: \$ 200,000

SPLOST Category / Description: \$ 200003-80664-541301-004.2.700020
Agenda 2024-06/2 - Category D4 SPLOST IF

Clyde H. Forall 4/10/25
Department Director Signature Date

For Use by Purchasing and Contracting: Approve ☐ Deny ☐

Additional Comments:

Purchasing and Contracting Signature _____ Date _____