

**RFP No. 2024-100009 Background Screening Services (Annual Contract with Four (4) Options to Renew)**

**User Department's Recommendation**

User Department Name Human Resources & Merit System

Recommended Proposer: HR TruCheck, Inc.

Project Amount: \$689,375.00

**Funding:**

General ☒ Enterprise ☐ 3 Digit Fund Code 100

CIP Line Item No. (if applicable): \_\_\_\_\_

**Justification if recommendation of award is to a firm other than the highest scoring proposer:**

Cassandra W. Mouzon  
HR Manager  
Name, Title

Date 6/6/25

**Benita** C. Ransom

*B.C. Ransom*

Department Director Signature \_\_\_\_\_ Date \_\_\_\_\_