



**DeKalb County  
Department of Purchasing and Contracting  
Contract Renewal Request Form**

<b>User Department:</b> Watershed Management	<b>From:</b> Angel Frazier
<b>ITB No.:</b> 16-100735	<b>Title:</b> Disaster Recovery and Sewage Cleaning Services
<b>Effective Date:</b> January 24, 2017	<b>Expiration Date:</b> January 31, 2018
<b>Contract APPROVED Amount:</b> \$350,000.00	<b>Number of Renewals to Date:</b> 0

Contractor(s)	Contract No.	Amount Spent	Agrees to Extend
Bell Restoration Services Inc.	1048832	\$350,000.00	yfs

<b>User Department Recommendation:</b>		Renew <input checked="" type="checkbox"/>	Bid <input type="checkbox"/>
Funding for Renewal Term: <u>\$415,000.00</u>			
(Unused funds do not roll over to the next term. Provide the amount of funding necessary for the renewal term.)			
Funding: General <input checked="" type="checkbox"/> Enterprise <input type="checkbox"/>		3 Digit Fund Code <u>511</u>	
CIP Line Item No. (if applicable): _____			
<b>Justification:</b>			
<u>The aforementioned contract is set to expire January 31, 2018 and requires a renewal for utilization by the Department of Watershed Management. The department is requesting a renewal amount of \$415,000.00. For year ending 2017 the department is on average spending \$30,000.00 monthly on sewer building backups and water extraction services. The department is expected to spend \$360,000.00 by the end of 2017. We would like to increase this about by 15% to allow for any rise in sewer and water property damage claims and any unforeseen large water and sewer claims.</u> <span style="float:right">LWA</span>			
		<u>9/28/2017</u>	
Department Director Signature		Date	
<b>For Use by Purchasing and Contracting:</b>		Approve <input checked="" type="checkbox"/>	Deny <input type="checkbox"/>
<b>Additional Comments:</b>			
		<u>9/28/17</u>	
Purchasing and Contracting Signature		Date	

DeKalb County  
Department of Purchasing and Contracting  
Change Order Request Form

User Department: Facilities Management

From:

ITB No.: 16-100735

Title: Disaster Recovery and Sewage Cleaning

Effective Date: January 24, 2017

Expiration Date: January 31, 2018

Contract APPROVED Amount:

Contractor(s)	Contract No.	Amount Spent
Bell Restoration Services, Inc.	1048832	\$350,000.00

Total Amount Spent to Date:

\$350,000.00 (DWM)

User Department Recommendation:

Facilities Management is requesting a change order to add to the existing contract (1048832) with Bell Restoration due to the number of facilities with confirmed mold growth. <sup>recommend plus</sup> We recommend adding an additional \$250,000.00 to the contract. This rough estimate was determined by the number of mold incidents that has occurred in the last few months, and the average cost of repairs for those facilities.

*Clyde D. Small*

Department Director Signature

*Oct 24, 2017*

Date

Funding: General  Enterprise

3 Digit Fund Code \_\_\_\_\_

CIP Line Item No. (if applicable): \_\_\_\_\_

For Use by Purchasing and Contracting:

Approve

Deny

Additional Comments:

*Phillip J. Head*

Purchasing and Contracting Signature

*10/24/2017*

Date