

EDNA ZIMMERMAN

EDUCATION

University of South Carolina
Bachelor of Science in Business Administration 1990
Major: Accounting

CERTIFICATIONS

Certified Public Accountant

PROFESSIONAL EXPERIENCE

Stone Mountain Memorial Association
Stone Mountain, GA
Director of Finance and Administration 06/2015 – Present
Ensures compliance with long-term lease requirements and amendments between Stone Mountain Park and its private partner, making strategic recommendations to CEO; Directs a comprehensive Accounting and Human Resources program; Develops and ensures sound internal controls and process improvements: processes streamlined to improve efficiency of operations by 20%; Facilitates annual audit and prepares Management's Discussion and Analysis with no audit findings while in the role; Presents financial statements to Board of Directors for analysis and review

Bright from the Start: GA Department of Early Care and Learning (DECAL)
Atlanta, GA
Audit Manager 01/15 – 06/15
Ensured Program participants were in compliance with federal and state laws, rules, and regulations governing Georgia's Pre-K Program, the Nutrition Program, and CAPS Program; Selected programs for audit by utilizing objective, risk-based selection criteria; Managed and monitored the planning, fieldwork, and writing phases of audits conducted by auditors; Collaborated with Program staff and the Legal Unit to address appeals of adverse actions taken by DECAL as a result of an audit, in addition to testifying in court proceedings; Managed and monitored DECAL contractors who performed audits on behalf of the Audits and Compliance Division

Financial Auditor 06/13 – 12/14
Performed audits and financial reviews of recipients of DECAL funds to ensure compliance with applicable state and federal laws; Performed financial training and technical assistance to Program participants to develop and improve compliance; Developed and implemented changes to financial procedures in Georgia's Pre-K Operating Guidelines

Tax Care, P.C.
Lithonia, GA
President 05/03 – Present
Performs financial, compliance, and personal property tax audits, making recommendations for improvement and efficiency; Prepares business, individual, non-profit & employment tax returns

EARLIER ROLES

TM Floyd & Co, Columbia, SC, Accounting Manager 11/01 – 05/03
SBFI, Inc., Newberry, SC, Accounting Manager 05/98 - 11/01
SC Department of Revenue, Columbia, SC Internal Auditor 05/93 – 5/98

MEMBERSHIPS

Georgia Society of CPAs

VOLUNTEER ORGANIZATIONS

Palmetto Grand Lodge

Arabia Mountain High School PTSA